

Note: In the case of non-members, this Agenda is for information only

BRANDON TOWN COUNCIL
Old School House, Market Hill, Brandon, Suffolk, IP27 0AA
Telephone 01842 811844

3rd July 2024

TO ALL MEMBERS OF THE FULL COUNCIL

You are hereby summoned to join the **FULL BRANDON TOWN COUNCIL MEETING** to be held at Old School House, Market Hill, Brandon on Monday 8th July 2024 at 7pm



Donna Allen
Acting Town Clerk

Members requiring further information, or with specific questions are asked to raise these with the Clerk at least 2 working days before the meeting. If the information requested is available, this will be provided and reported to the Council.

AGENDA

- 1 **APOLOGIES** for absence and approval of reasons tendered.
- 2 **DECLARATION OF INTEREST** and additions to Members Register of Interest.
- 3 **TO RECEIVE A REPORT FROM SQN LDR EATON - RAF LAKENHEATH**
- 4 **PRESENTATION FROM MR WALSH – WEST SUFFOLK COUNCIL – “SIMPLER RECYCLING.”**
- 5 **TO RECEIVE, CONFIRM AND SIGN MINUTES**
- Of the Brandon Town Council Full Council Meeting of Monday 10th June 2024.
- 6 **MATTERS ARISING** for information exchange only of the Full Council Meeting of 10th June 2024.
- 7 **URGENT BUSINESS** any items the Chairman considers a matter of urgent business – to be submitted no less than 48hrs prior to the meeting or by discussion with the Chairman.
- 8 **TO RECEIVE WRITTEN REPORT** from the Town Clerk.
- 9 **PUBLIC FORUM** monthly event limited to 3 minutes duration maximum per resident, this will include reports from County, District and Town Councillors also Community Group Representatives.

10 CORRESPONDENCE

- Email from Forest Academy – Grant update.

11 ACCOUNTS To approve the payments for June 2024 (see attached).

12 TO RECEIVE INCOME AND EXPENDITURE STATEMENT AGAINST BUDGET FOR MAY 2024

13 GRANT APPLICATION discussion to consider S137 grant from SARS.

14 TO NOTE MINUTES OF NEW CEMETERY COMMITTEE MEETING of 6th June 2024.

15 TO NOTE MINUTES OF PLANNING COMMITTEE MEETING of 1st July 2024.

16 RESOLUTION from Cllr J Savage No. 478

Brandon Town Council resolves to live stream the Planning Committee meetings and consider holding the meetings in the evening.

17 RESOLUTION from Cllr P Wittam No. 479

Brandon Town Council resolves to cease the Annual Cemetery Meeting, from next year (walk around the cemetery.) The meeting to be held in the Council Chamber in future as a Full Council Meeting.

18 RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS

That pursuant to the Public Bodies (Admission to Meetings) Act 1960, the Public and Press be excluded from the Meeting temporarily due to the confidential nature of the business to be discussed concerning QUOTES: LAND: STAFF: CONTRACT.

19 TO RECEIVE AND CONFIRM CONFIDENTIAL MINUTES

- Of the Brandon Town Council Meeting of Monday 10th June 2024.

20 MATTERS ARISING

21 RESOLUTION from Cllr P Wittam No. 480

Brandon Town Council resolves to consider quotations to purchase and install a 'Clocking on/off Machine' and to have the same installed.

22 RESOLUTION from Cllr P Wittam No. 481

Brandon Town Council resolves to accept the quotation from TownsWeb Archiving to migrate our current burial records search system onto a new system.

23 RESOLUTION from Cllr P Wittam No. 482

Brandon Town Council resolves to consider quotations for Evacuation Chair Training

24 RESOLUTION from Cllr P Wittam No. 483

Brandon Town Council resolves to review the annual distribution of grant monies.