

BRANDON TOWN COUNCIL

Minutes of the Full Brandon Town Council Annual General Meeting
held at Old School House, Market Hill, Brandon on Monday 13th May 2024 at 7.00pm

Present: Cllr B Brabbs, Cllr G Brocklehurst, Cllr P Etherington, Cllr J Hughes, Cllr H Kostecki, Cllr V Lukaniuk, Cllr T Nolan, Cllr D Palmer, Cllr P Ridgwell, Cllr J Savage, Cllr N Siebert, Cllr C Watts, Cllr P Wittam

Also Present: 5+ members of the public.

1 ELECTION OF CHAIRMAN AND ACCEPTANCE OF OFFICE

Cllr Palmer proposed Cllr Etherington which was seconded by Cllr Brabbs. Cllr Wittam was nominated by Cllr Lukaniuk and seconded by Cllr Etherington.

A vote duly took place for Cllr Etherington.

Proposer: Cllr D Palmer

Secunder: Cllr B Brabbs

Resolution Record No: **BTC/01/13/May/24**

FAILED: 3 for, 4 against, 3 abstention, 3 Councillors did not vote.

A vote duly took place for Cllr Wittam.

Proposer: Cllr V Lukaniuk

Secunder: Cllr P Etherington

Resolution Record No: **BTC/02/13/May/24**

CARRIED: 9 for, 1 against, 3 Councillors did not vote.

After the voting took place, Cllr Wittam was duly elected as Chair.

BRANDON TOWN COUNCIL ELECTS CLLR P WITTAM AS THE NEW CHAIRMAN, AND THE DECLARATION OF ACCEPTANCE OF OFFICE WAS SIGNED.

2 ELECTION OF VICE CHAIRMAN AND ACCEPTANCE OF OFFICE

Cllr Brocklehurst was nominated by Cllr Gorringer and seconded by Cllr Hughes.

Cllr Etherington asked that considering all that has gone on over the past year, breaking confidentiality, Standing Orders and Financial Regulations, does Cllr Brocklehurst feel he is qualified to hold this position. Cllr Brocklehurst commented he would put it in the hands of his fellow Councillors and enquired if anybody else would be prepared to stand. Cllr Etherington commented that she would be prepared to stand as Vice Chair. Cllr Etherington was proposed by Cllr Brabbs and seconded by Cllr Palmer.

A vote took place for Cllr Brocklehurst to be Vice Chair.

Proposer: Cllr P Gorringer

Secunder: Cllr J Hughes

Resolution Record No: **BTC/03/13/May/24**

CARRIED: 7 for, 2 against, 2 abstentions, 2 Councillors did not vote.

Signed.....

A vote then took place for Cllr Etherington to be Vice Chair.

Proposer: Cllr B Brabbs

Seconder: Cllr D Palmer

Resolution Record No: **BTC/04/13/May/24**

FAILED: 4 for, 2 against, 6 abstentions, 1 Councillor did not vote.

Cllr Lukaniuk commented that he had just seen Cllr Brocklehurst duly elected as Vice Chair and wholly supports him. Cllr Brocklehurst commented, after speaking to Cllr Wittam, he will pass on the role this year and commented Cllr Etherington would be a good choice. There was then a heated discussion with various reasons given for Cllr Brocklehurst not to take on the role. Cllr Lukaniuk again commented that he should take the role as Vice Chair.

Cllr Etherington then commented that she resigned and turned to the public gallery and suggested they pursue an election rather than a co-option. Cllr Lukaniuk asked if that was a resignation.

Cllr Etherington commented not until it was in writing. Cllr Wittam commented he was sorry to hear Cllr Etherington make that decision. Cllr Etherington then left the meeting.

Cllr Savage commented that in her opinion the election for Vice Chair had been a mishmash for weeks with constant changes of minds and various phone calls and she commented to Cllr Wittam that because of his actions he was responsible for all the issues relating to the election of the Vice Chair. There was a further discussion led by Councillor Brocklehurst as to whether he should or should not accept the role of Vice Chair. Cllr Palmer commented that, as Cllr Etherington was also proposed for Vice Chair and received four votes and hadn't officially resigned, because Cllr Brocklehurst does not accept the post, Cllr Etherington should become Vice Chair.

Cllr Hughes commented that as Cllr Brocklehurst had received seven votes, he should accept the role as Vice Chair. Cllr Brocklehurst then accepted the role of Vice Chair.

BRANDON TOWN COUNCIL ELECTS CLLR G BROCKLEHURST AS THE NEW VICE CHAIRMAN, AND THE DECLARATION OF ACCEPTANCE OF OFFICE WAS SIGNED.

Cllr Brabbs then commented that he resigned. Cllr Lukaniuk drew the clerk's attention to the fact that there had been two resignations tonight. Cllr Brabbs responded not until you get it in writing. Cllr Wittam commented that he was sorry to hear Cllr Brabbs make that decision. Cllr Brabbs then left the meeting.

3 APOLOGIES for absence and approval of reasons tendered.

Cllr M Pinnell – apologies accepted.

4 DECLARATION OF INTEREST and additions to Members Register of Interest.

None.

5 TO RECEIVE A REPORT FROM SQN LDR GEARY - RAF LAKENHEATH

Sqn Ldr Geary is no longer in post. We are awaiting his replacement.

Signed.....

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6 TO RECEIVE, CONFIRM AND SIGN MINUTES

- Of the Brandon Town Council Meeting of Tuesday 8th April 2024.

Proposer: Cllr V Lukaniuk

Seconder: Cllr P Gorringer

Resolution Record No: **BTC/05/13/May/24**

CARRIED: Unanimous

BRANDON TOWN COUNCIL RESOLVES THAT THE MINUTES OF THE FULL COUNCIL MEETING OF MONDAY 8TH APRIL 2024 BE APPROVED.

7 MATTERS ARISING for information exchange only of the Full Council meeting of 8th April 2024.

Cllr Ridgwell commented that he had received a lovely letter of apology from the resident who had questioned his health at a previous meeting, to which he did not attend, to which he said was very good of them.

8 URGENT BUSINESS and any items the Chairman considers a matter of urgent business – to be submitted no less than 48hrs prior to the meeting or by discussion with the Chairman.

None.

9 TO RECEIVE WRITTEN REPORT from the Town Clerk.

Report was received.

10 PUBLIC FORUM monthly event limited to 3 minutes duration maximum per resident, this will include reports from County, District and Town Councillors also Community Group Representatives.

Cllr Lukaniuk congratulated both Cllr Wittam and Cllr Brocklehurst on their election as Chair and Vice Chair. Cllr Lukaniuk commented on the HGV restrictions which has been imposed on the operator at the station. At the Norfolk County Council planning meeting the operator informed the meeting that 189 thousand tonnes of aggregate would be leaving the rail head and coming through the High Street. Suffolk County Council with the permission of Norfolk County Council installed a camera which revealed that 459 thousand tonnes of aggregate had been coming through, which is a substantial amount more than was stated by the operators which is why Norfolk County Council have put in place a ban on the operators HGV trucks turning left to go down the High Street and they also are to get a wheel wash in place which should lessen the filth at the station and High Street. Cllr Lukaniuk stated that it is a start to hopefully obtaining ,eventually, a total ban of HGV movement through Brandon. Cllr Palmer queried about a total ban of HGV movements through Brandon and Cllr Wittam explained the new route the operators at the station have to take and how they will continue to enforce a total ban.

A resident queried if it would be possible for the coach company to have a bus stop outside Omars/Factory shop for people wanting to travel to Thetford as there are no stops at that end of the town. Cllr Siebert then told the resident about the Community Bus Scheme. Cllr Wittam suggested that Cllr Brocklehurst and Cllr Pinnell look into the matter as they are already working with the coach company on other matters.

Signed.....

Cllr Ridgwell commented that there were bus stops outside HiQ/Weeting Tyres and Sweden place. A member of the public asked when a Town Clerk would be employed who knows the rules and regulations about conduct of Councillors and what training Councillors have had for their Code of Conduct. Cllr Wittam commented that we will, after interview employ a suitable Town Clerk. Mrs Prior commented that all the Councillors have undertaken the training apart from the two newer Councillors who are due to undertake training soon. Cllr Gorrige confirmed that their training starts in one week.

Cllr Ridgwell queried with Cllr Lukaniuk about a meeting about the future of the station building. Cllr Lukaniuk stated that there was a meeting with our M.P. but he was not sure what was actually decided. He will update if he hears anything further.

11 CORRESPONDENCE

West Suffolk Council – update on Decarbonisation Initiatives Fund – information received.

12 ACCOUNTS to approve the payments for April 2024.

Cllr Lukaniuk queried why a new belt sander had been bought. Mrs Prior commented she would get back to Cllr Lukaniuk with an answer.

Proposer: Cllr N Siebert

Seconder: Cllr J Hughes

Resolution Record No: **BTC/06/13/May/24**

CARRIED: Unanimous

BRANDON TOWN COUNCIL APPROVES THE PAYMENTS FOR APRIL 2024.

Invoice Date	Invoice No	Supplier	Expense Type	Nett	VAT	Gross	Payment
09/04/2024	7661	London Hearts	2 x Defibrillators/cabinets	£1,500.00	£300.00	£1,800.00	BACS
08/02/2024	1463057350	Trade UK	Belt Sander	£41.67	£8.33	£50.00	Direct Debit
15/02/2024	1465488510	Trade UK	Compost, Seeds - Com. Garden	£35.00	£7.00	£42.00	Direct Debit
16/03/2024	INV-4665	Hugofox Limited	Website Subscription	£29.99	£6.00	£35.99	Direct Debit
21/03/2024	M076 X3	BT	Phone OSH	£81.16	£16.23	£97.39	Direct Debit
22/03/2024	M052 JT	BT	Phone OSH	£37.52	£7.50	£45.02	Direct Debit
01/04/2024	11521	Cranberry Comms.	Microsoft 365	£119.95	£23.99	£143.94	Direct Debit
03/04/2024	1637198	YU Energy	Electric OSH	£142.70	£7.14	£149.84	Direct Debit
03/04/2024	1637200	YU Energy	Electric BRPF Yard	£195.51	£9.78	£205.29	Direct Debit
03/04/2024	1637196	YU Energy	Electric Pillar 8 Market Hill	£14.61	£0.73	£15.34	Direct Debit
03/04/2024	1637201	YU Energy	Electric Pillar 9 Market Hill	£16.14	£0.81	£16.95	Direct Debit
03/04/2024	1637199	YU Energy	Electric Cemetery Yard	£11.00	£0.55	£11.55	Direct Debit
03/04/2024	1637202	YU Energy	Electric Christmas Tree Pillar	£9.27	£0.46	£9.73	Direct Debit
03/04/2024	1637195	YU Energy	Gas OSH	£123.34	£6.17	£129.51	Direct Debit
03/04/2024	13385909	Wave - Anglian Water	Water Cemetery Yard	£44.82	£0.00	£44.82	Direct Debit
12/04/2024	3138962	Everflow Water	Water OSH	£15.55	£0.00	£15.55	Direct Debit
18/04/2024	3207631	Everflow Water	Water OSH	£27.05	£0.00	£27.05	Direct Debit
25/04/2024		Creative Pension Trust	Pensions - April	£645.69	£0.00	£645.69	Direct Debit
28/04/2024	1252981	West Suffolk Council	Trade Waste	£78.25	£0.00	£78.25	Direct Debit

Signed.....

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27/03/2024	536886	Richard Jackson Ltd	New Cemetery Fees	£2,899.00	£579.80	£3,478.80	BACS
01/04/2024	SM28852	Rialtas Business Sols.	Annual Software Support	£357.00	£71.40	£428.40	BACS
01/04/2024	SM28853	Rialtas Business Sols Ltd	Making Tax Digital Subscription	£110.00	£22.00	£132.00	BACS
30/04/2024	31685	Rialtas Business Sols Ltd	Accounts Year End Close	£825.00	£165.00	£990.00	BACS
01/04/2024	28516	S.A.L.C.	1 yr Membership Subscription	£1,371.51	£0.00	£1,371.51	BACS
18/04/2024	28812	S.A.L.C.	Councillor Training - PG/MP	£128.00	£25.60	£153.60	BACS
05/04/2024	23	Brandon In Bloom	2 x Tickets - AIB Seminar	£40.00	£0.00	£40.00	BACS
10/04/2024	SIN2686811	PPL PRS Ltd	Music Licence	£85.18	£17.03	£102.21	BACS
17/04/2024	K82158	Ernest Doe & Sons Ltd	Repair to Gator - Tipper Stuck	£383.45	£76.69	£460.14	BACS
18/04/2024	21139	Amazon	Box Tree Caterpillar Nematodes	£18.32	£3.67	£21.99	BACS
18/04/2024	4778	Amazon	Box Tree Treatment	£14.98	£3.00	£17.98	BACS
24/04/2024	23446	Amazon	Box Tree Caterpillar Nematodes	£18.32	£3.67	£21.99	BACS
24/04/2024	5793	Amazon	Storage Boxes - Craft Items	£24.78	£4.96	£29.74	BACS
29/04/2024	456	Amazon	Storage Boxes - part Credit	-£10.00	-£2.00	-£12.00	BACS
24/04/2024	295411	J & D Green	Window Cleaning OSH	£20.00	£0.00	£20.00	BACS
25/04/2024	295421	J & D Green	Cleaning 5 Bus Shelters	£50.00	£0.00	£50.00	BACS
24/04/2024	1314	CTE Electrical Ltd	Installation of Defibrillator	£170.00	£34.00	£204.00	BACS
25/04/2024	532894376	James Hallam Ltd	Motor Vehicle Insurance	£1,020.60	£0.00	£1,020.60	BACS
26/04/2024		Mr G Brocklehurst	Reimbursement - Mileage	£49.50	£0.00	£49.50	BACS
30/04/2024	63697	Chase Timber Products	Screws	£11.41	£2.29	£13.70	BACS
30/04/2024	277824	Fengate Fasteners Ltd	Hand Sprayer, Screwdriver	£21.58	£4.32	£25.90	BACS
30/04/2024	20240000409	Finevale Service Station	Fuel	£174.33	£34.86	£209.19	BACS
05/05/2024		HMRC	NICS	£2,259.10	£0.00	£2,259.10	BACS

13 TO RECEIVE INCOME AND EXPENDITURE STATEMENT AGAINST BUDGET FOR MARCH 2024

The Income and Expenditure Statement against Budget for March 2024 was received.

14 TO NOTE MINUTES OF PLANNING COMMITTEE MEETING of 2nd May 2024.

The minutes from the last Planning Committee Meeting were noted and received.

15 REVIEW OF DELEGATION ARRANGMENTS TO COMMITTEES, SUB-COMMITTEES, STAFF AND OTHER LOCAL AUTHORITIES

Mrs Prior informed Council that the Town Clerk would deal with SALC, NALC and West Suffolk and report to Full Council.

16 TO REVIEW THE TERMS OF REFERENCE FOR COMMITTEES

The Chair advised Council that these terms should remain as standing. Cllr Brocklehurst queried an item on the planning Terms of Reference, which will be amended. Cllr Wittam then commented that we now have a professional H.R. company and proposed that we no longer need the H.R. Committee. No one had any objections. Cllr Siebert queried who would deal with any compliancy issues to do with H.R. Cllr Wittam commented any H.R. issues would come to Full Council. Cllr Wittam then proposed the Revenue Review Committee is deferred until June.

Signed.....

17 APPOINTMENT OF COUNCILLORS TO COMMUNITY GROUPS 2024/25

- Brandon Remembrance Playing Fields - Cllr N Siebert
- SALC - Cllr D Palmer, Town Clerk

18 APPOINT MEMBERS FOR BRANDON TOWN COUNCIL COMMITTEES AND WORKING PARTIES 2024/25

- East Ward Lighting Working Party - Cllr P Gorringe
- Central Ward Lighting Working Party - Cllr H Kostecki
- West Ward Lighting Working Party - Cllr V Lukaniuk

Cllr Brocklehurst stated that in view of historical events he would stand down from the Planning Committee.

- Planning Panel - Cllr V Lukaniuk, Cllr H Kostecki
Cllr P Gorringe, Cllr N Siebert, Cllr D Palmer
- Cemetery Committee - The Full Council
- Emergency Panel – a revised emergency plan is currently in development and will be brought to Full Council for approval. Cllr Wittam commented that it would be a job for the new Town Clerk.

Cllr Wittam commented that the New Cemetery Working Party should become a committee due to the fact that some of the items that are discussed fall under confidential, (quotes, land and contracts.) No one objected to this.

- New Cemetery Committee - Cllr V Lukaniuk, Cllr G Brocklehurst,
Cllr M Pinnell, Cllr C Watts, Cllr D Palmer,
Cllr J Hughes, Cllr P Gorringe
- Christmas and Events Working Party - Cllr J Hughes, Cllr C Watts, Mrs A Barnes (MOS),
Mrs J Prior (MOS), Mrs J Blanchard (MOP)
- Revenue Review Committee - Deferred
- Human Resources Committee - Committee no longer needed

Items 17 and 18 were approved en-bloc.

Proposer: Cllr V Lukaniuk

Seconder: Cllr N Siebert

Resolution Record No: **BTC/07/13/May/24**

CARRIED: Unanimous

19 APPOINTMENT OF ANY NEW COMMITTEES

None.

Signed.....

20 REVIEW AND ADOPTION OF SUFFOLK CODE OF CONDUCT

Reviewed and adopted.

21 REVIEW AND ADOPTION OF APPROPRIATE STANDING ORDERS – as amended 01/03/2018 AND FINANCIAL REGULATIONS – updated July 2019

Reviewed and adopted.

22 REVIEW OF REPRESENTATION ON OR WORK WITH EXTERNAL BODIES AND ARRANGEMENTS FOR REPORTING BACK

Mrs Prior commented that it is an administrative task and if necessary, would be reported to Full Council.

23 REVIEW OF INVENTORY OF LAND AND ASSETS

Cllr Ridgwell asked if we own the cemetery (burial ground) and asked why it wasn't on the Asset Register. Mrs Prior stated that this is something the new Town Clerk will be sorting out.

Cllr Brocklehurst then commented that we also need to consider whether we add Victoria Avenue as he had been doing research in the Heritage Centre and the second part of the Avenue was gifted to the town by the landowners at the time. He further commented that it also shows that all the trees in the Avenue were purchased by subscription, by the public of Brandon at the time. Cllr Brocklehurst told Mrs Prior he would bring the paperwork in for the office to photocopy. Cllr Ridgwell further pointed out that the new cemetery was not on the Asset Register either. Mrs Prior noted this down also.

24 CONFIRMATION OF ARRANGEMENTS FOR INSURANCE COVER in respect of all insured risks.

Cllr Wittam confirmed to the Council that cover was all up to date including items not previously insured.

25 REVIEW OF THE COUNCIL'S AND/OR STAFF SUBSCRIPTIONS TO OTHER BODIES

Mrs Prior informed Council that the current subscriptions to other bodies were as follows:- SALC and The Federation of Burial and Cremation Authority and gave the yearly fees.

26 TO DETERMINE the time and place of Ordinary Meetings of the Full Council up to and including the next Annual Meeting of the Full Council.

Cllr Brocklehurst double checked the dates, that the Full Council meeting was the second Monday of the month and Planning on the first Monday. Cllr Wittam confirmed that nothing had changed from last year.

Signed.....

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Cllr Watts then proposed that we had an additional Cemetery visit each year, as a member of the public had commented on the space left in the current cemetery, for the progress and what needs to be done on a regular basis throughout the year. Cllr Wittam asked if this was for the new cemetery. Cllr Watts commented for both. Cllr Brocklehurst suggested that it is not an ordinary Full Council meeting and would have to be an additional meeting.

Proposer: Cllr C Watts

Seconder: Cllr J Hughes

Resolution Record No: **BTC/08/13/May/23**

CARRIED: Unanimous

BRANDON TOWN COUNCIL RESOLVES TO HAVE TWO CEMETERY MEETINGS/VISITS A YEAR.

27 TO CONFIRM THE LEAD PERSON FOR SAFEGUARDING in the Town Council

Cllr Wittam confirmed that Cllr Hughes was our Safeguarding Officer. Cllr Hughes commented that, after speaking with the office, it would be a good idea for a member of the office staff to also be trained in safeguarding. Mrs Prior confirmed this. A vote ensued.

Proposer: Cllr G Brocklehurst

Seconder: Cllr P Gorrige

Resolution Record No: **BTC/09/13/May/24**

CARRIED: Unanimous

BRANDON TOWN COUNCIL RESOLVES TO CONFIRM CLLR J HUGHES AS THE LEAD SAFEGUARDING OFFICER FOR BRANDON TOWN COUNCIL AND A MEMBER OF THE OFFICE STAFF WOULD ALSO UNDERTAKE THE TRAINING.

28 RESOLUTION from Cllr G Brocklehurst No. 474

Brandon Town Council resolves to make a formal objection to the proposed "Cranswick" development as discussed and recommended by planning on 2nd May 2024.

Cllr Wittam explained about the ladies and the Councillor from "Cranswick" that spoke against this.

Cllr Wittam seconded the resolution and vote for Brandon Town Council to put in an official objection. A vote ensued.

Proposer: Cllr G Brocklehurst

Seconder: Cllr P Wittam

Resolution Record No: **BTC/10/13/May/24**

CARRIED: Unanimous

BRANDON TOWN COUNCIL RESOLVES TO MAKE A FORMAL OBJECTION TO THE PROPOSED "CRANSWICK" DEVELOPMENT AS DISCUSSED AND RECOMMENDED BY PLANNING ON 2ND MAY 2024.

Signed.....

29 RESOLUTION from Cllr G Brocklehurst No. 475

Brandon Town Council resolves to make a formal objection to the expansion of the aggregate facility and batching plant at Brandon Road, Eriswell as discussed and recommended by planning on 2nd May 2024.

Cllr Brocklehurst explained that this was discussed during the last planning meeting.

Cllr Brocklehurst further explained that the planning committee feel we should be making a formal objection and like the previous resolution, have brought it to full Council for approval to send a letter. Cllr Palmer raised some concerns that the batching plant was there to facilitate the works that were required at Lakenheath base. Cllr Wittam commented that he had heard that all the works on the base had now been completed and therefore as the batching plant was there purely for the base works, it would no longer be required. There was further discussion on the matter with the understand being that as the original planning application was temporary that they have been told to vacate the site and return it to how it was previously.

Proposer: Cllr G Brocklehurst

Seconder: Cllr V Lukaniuk

Resolution Record No: **BTC/11/13/May/24**

CARRIED: By majority vote: 10 for, 1 abstention.

BRANDON TOWN COUNCIL RESOLVES TO MAKE A FORMAL OBJECTION TO THE EXPANSION OF THE AGGREGATE FACILITY AND BATCHING PLANT AT BRANDON ROAD, ERISWELL AS DISCUSSED AND RECOMMENDED BY PLANNING ON 2ND MAY 2024.

30 RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS

That pursuant to the Public Bodies (Admission to Meetings) Act 1960, the Public and Press be excluded from the Meeting temporarily due to the confidential nature of the business to be discussed concerning QUOTES: LAND: STAFF: CONTRACT

Proposer: Cllr P Wittam

Seconder: Cllr N Siebert

Resolution Record No: **BTC/12/13/May/24**

CARRIED: Unanimous

Signed.....

BRANDON TOWN COUNCIL

Confidential Minutes

of the Full Brandon Town Council Meeting Annual General Meeting
held at Old School House, Market Hill, Brandon on Monday 13th May 2024 at 7.00pm

THIS PAGE IS CONFIDENTIAL
ONLY THE RESOLUTIONS MAYBE DISPLAYED
AS A MATTER OF PUBLIC RECORD

31 TO RECEIVE, CONFIRM AND SIGN CONFIDENTIAL MINUTES

- Of the Brandon Town Council Meeting of Tuesday 8th April 2024.

Proposer: Cllr P Wittam

Seconder: Cllr V Lukaniuk

Resolution Record No: **BTC/13/13/May/24**

CARRIED: By majority vote: 5 for, 8 unable to vote.

BRANDON TOWN COUNCIL RESOLVES THAT THE CONFIDENTIAL MINUTES OF THE
FULL COUNCIL MEETING OF TUESDAY 8TH APRIL 2024 BE APPROVED.

32 MATTERS ARISING

Mrs Prior explained that a number of residents had contacted the office about various trees in
Brandon they believed needed attention. A lengthy discussion took place about the trees.

Proposer: Cllr P Wittam

Seconder: Cllr J Hughes

Resolution Record No: **BTC/14/13/May/24**

CARRIED: By majority vote: 10 for, 1 against.

BRANDON TOWN COUNCIL RESOLVES TO INVESTIGATE FURTHER ABOUT THE
OWNERSHIP AND RESPONSIBILITY OF THE TREES.

There was then a discussion about the funds in the bank and what type of account was best to invest
the money.

Proposer: Cllr G Brocklehurst

Seconder: Cllr J Hughes

Resolution Record No: **BTC/15/13/May/24**

CARRIED: Unanimous.

BRANDON TOWN COUNCIL RESOLVES TO TRANSFER THE FUNDS FROM ONE BANK
ACCOUNT INTO ANOTHER TO BETTER BENEFIT THE COUNCIL'S FINANCES.

Signed.....

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33 RESOLUTION from Cllr P Wittam No. 476

Brandon Town Council resolves to discuss and agree the terms and conditions of employment and potential salary, for a new Town Clerk.

There was a discussion about the hours that the job should involve and the salary that should be offered.

Proposer: Cllr N Siebert

Seconder: Cllr J Savage

Resolution Record No: **BTC/16/13/May/24**

CARRIED: Unanimous

BRANDON TOWN COUNCIL RESOLVES TO EMPLOY A NEW TOWN CLERK AS DISCUSSED AND AGREED ON THE TERMS AND CONDITIONS OF EMPLOYMENT AND POTENTIAL SALARY.

The meeting closed at 9.16pm

Signed.....