

## BRANDON TOWN COUNCIL

Minutes of the Full Brandon Town Council Meeting  
held at Old School House, Market Hill, Brandon on Monday 10th June 2024 at 7pm

**Present:** Cllr G Brocklehurst, Cllr P Gorringe, Cllr J Hughes, Cllr H Kostecki, Cllr V Lukaniuk,  
Cllr D Palmer, Cllr P Ridgwell, Cllr J Savage, Cllr N Siebert

**Also Present:** 8 members of the public.

Due to Cllr Wittam being unable to attend the meeting, Cllr Brocklehurst as Vice Chair, chaired the meeting.

**1 APOLOGIES** for absence and approval of reasons tendered.  
Cllr M Pinnell, Cllr C Watts, Cllr P Wittam – apologies received.

**2 DECLARATION OF INTEREST** and additions to Members Register of Interest.  
None.

**3 TO RECEIVE A REPORT FROM SQN LDR EATON - RAF LAKENHEATH**

Sqn Ldr Eaton introduced himself to the meeting. He reported that the 494FS (Panthers) have returned from a successful operational deployment where they have been providing crucial support to operations in the US Central Command area of responsibility and that all 4 Fighter Squadrons are now back at RAF Lakenheath.

A peaceful protest was held at the Main gate on 11<sup>th</sup> May as part of the CND National Day of Action. Approximately 40 protestors participated.

Over 100 USVF personnel from RAF Lakenheath and RAF Mildenhall contributed to the Military Village at this year's Suffolk Show on 29<sup>th</sup> & 30<sup>th</sup> May.

Personnel from the 48th Fighter Wing supported various D-Day 80 events both locally and nationally including an F-35 fly past over the Normandy Beaches.

USVF Personnel contributed to the Brandon Pride event on 1<sup>st</sup> June.

There's been concern that gliders have been operating close to the edge of the Military Air Traffic Zone. Policy improvements and engagement with both the British Gliding Association and the local gliding clubs have taken place with a view to minimising the risks involved.

We are now about to enter the change of command season when various key personnel from within 48FW will move on. Notably, Brig Gen Campo will hand over command of the 48 FW to Brig Gen (Select) Arthaud on Friday 21<sup>st</sup> June.

**4 TO RECEIVE, CONFIRM AND SIGN MINUTES**

- Of the Brandon Town Council Full Council Meeting of Monday 13th May 2024.

Cllr Ridgwell had a query with the minutes. Cllr Brocklehurst explained his query.

**Proposer:** Cllr N Siebert

**Seconder:** Cllr J Hughes

Resolution Record No: **BTC/21/10/Jun/24**

**CARRIED:** By majority vote: 8 for, 1 abstention.

BRANDON TOWN COUNCIL RESOLVES THAT THE MINUTES OF FULL COUNCIL  
MEETING OF MONDAY 13TH MAY 2024 BE APPROVED.

Signed.....

**5 MATTERS ARISING** for information exchange only of the Full Council Meeting of 13<sup>th</sup> May 2024.

Cllr Ridgwell commented that the beginning of last month's Council meeting was disgusting. He further commented that when voting for the Chair and Vice Chair, half the Councillors did not vote and stated that it did not send a good message to the people of Brandon and he thought it was deplorable.

**6 URGENT BUSINESS** any items the Chairman considers a matter of urgent business.  
None.

**7 TO RECEIVE WRITTEN REPORT** from the Town Clerk.

Report was received. Cllr Lukaniuk queried the £27 payment to West Suffolk Council for the Decarbonisation Initiatives Fund. Mrs Prior explained this was an overpayment that had to be paid back. Cllr Brocklehurst thanked Cllr Etherington and Cllr Brabbs for all the years they have put into Brandon Town Council and he was sorry to see them go.

**8 PUBLIC FORUM** monthly event limited to 3 minutes duration maximum per resident, this will include reports from County, District and Town Councillors also Community Group Representatives.

Cllr Lukaniuk reported as County Councillor, that a stretch of Thetford Road and George Street had been re-surfaced and that a stretch of Coulson Lane has also been marked out for re-surfacing. Cllr Lukaniuk as District Councillor referenced a new recycling scheme commencing in 2026. There will be two extra small bins that will be collected weekly, one for glass and one for waste food. This will then mean that the general waste bin (black bin) will be collected once every three weeks. Cllr Savage questioned if this meant that the bottle banks will be removed. Cllr Lukaniuk replied that the bottle banks will be eliminated. Cllr Lukaniuk further reported that he had manage to organise a parking permit scheme for the shopkeepers in Brandon.

Cllr KostECKI enquired as to how big the food waste containers would be. Cllr Lukaniuk demonstrated the size that would sit on a kitchen work surface and they would be collected weekly. Cllr Savage was concerned that if the bottle banks are removed that the forest will likely be littered with glass. Cllr Lukaniuk commented he thought it may encourage fly tipping. Cllr Ridgwell stated that the local villages get an income from the bottle banks. Cllr Lukaniuk suggested that he would try and get the portfolio holder to come to Brandon for a meeting.

Cllr Palmer commented that this Friday at 10.30am there is a meeting about Brandon Station at the Church Institute. He further commented there would be delegates from Greater Anglia, the Railway Heritage Trust, Save Britain's Heritage, Historic Suffolk, Historic Norfolk, Breckland District Council and West Suffolk Council. He commented that he was looking for six volunteers to help on the day. Cllr Siebert and Cllr Lukaniuk commented they were happy to help. Cllr Brocklehurst commented that we need as many people to attend as possible. Cllr Palmer asked that any volunteers be at the Church Institute for 9.30am.

Cllr KostECKI asked if a police representative would be coming to the meeting again.

Cllr Brocklehurst explained that it was dependent on their shift patterns.

Cllr Ridgwell commented that we do not have any publications for advertising and to let us know what goes on in Brandon anymore only the Town Magazine which has limited information.

Cllr Brocklehurst commented that it was one of his projects and that the advertising budget will only stretch to twenty pages.

Signed.....

A member of the public commented that some of the West Suffolk Councillors had informed us how well the West Suffolk Council would do this year with the grounds maintenance of the grass verges but they didn't tell us they would be taking away some of the play areas in order to do this. The member of the public commented that there is more to Brandon than just the High Street and the whole town is a disgrace. Cllr Savage commented that she sympathised.

The member of the public further commented that if West Suffolk does not want the grass verges they suggested selling them off to householders to generate some income to concentrate on work that needs doing on the rest of Brandon. Cllr Lukaniuk commented he is aware of the weed issues in Brandon and he has been in contact with the relevant people and will chase them again as he agrees they need to up their game. Cllr Gorringe commented that he had been in contact with West Suffolk Council and they had informed him that they didn't have the finances to keep both the play areas up and running in the area.

A resident made comment to the voting of the Chair and Vice Chair at last months meeting stating that it is the most important vote for Councillors to make and they did not think Councillors not abstaining or not voting made a good impression to the public as this would make them question, why they were not voting.

A member of the public questioned Cllr Brocklehurst over a payment in the accounts for reimbursement of mileage. Cllr Brocklehurst explained about the event he attended.

A resident commented that he had attended the last planning committee meeting and he asked why Cllr Brocklehurst was at the meeting. He asked Cllr Brocklehurst if he resigned from planning and Cllr Brocklehurst answered yes. They further commented that they understood he did not wish to be Vice Chair. The resident commented that if other people in the past have resigned and are unable to come back on the Council, why are you able to. They commented they had very little confidence in the planning committee. He asked if the planning meetings in the future could be live streamed. Cllr Brocklehurst commented the planning committee would have to vote on the matter. The resident commented that they believe Cllr Brocklehurst should not be allowed back on the planning committee. Cllr Brocklehurst explained that he needed to go back on planning due to lack of members on the committee. Cllr Lukaniuk commented there is no statutory requirement to live stream meetings. He also commented that we are just advisory on the planning applications and West Suffolk make the decisions. Further discussion ensued about meetings being live streamed. Cllr Brocklehurst commented the item of live streaming the meetings could be an item on the next agenda for discussion.

Another member of the public had a complaint from a visitor to Brandon about hardly being able to use the public footpath from Santon Downham to Brandon on the northside of the river. Cllr Savage commented this had also been brought up at the Santon Downham Parish meeting. Cllr Brocklehurst and Cllr Savage commented they will investigate further as to who is responsible for maintaining the land. Cllr Lukaniuk commented some of the land is in Norfolk, so it is difficult to ascertain who owns the land.

Cllr Ridgwell commented on the state of the grass in Brandon and the amount we pay for Council Tax.

## 9 CORRESPONDENCE

- UK Parliament – Safety of Lithium-ion batteries and e-bikes and scooters – information received. Cllr Ridgwell queried about the disposal of old batteries.
- Email from resident re windscreen damage – information received.
- Email from resident re problems with tree outside his property – information received.
- Emails from residents re Pride Event – information received.
- Clarke Telecom Ltd – Proposed upgrade to existing radio base station installation – information received.

Signed.....

**10 ACCOUNTS** To approve the payments for May 2024.

**Proposer:** Cllr P Gorringe

**Seconder:** Cllr V Lukaniuk

Resolution Record No: **BTC/22/10/Jun/24**

**CARRIED:** Unanimous

**BRANDON TOWN COUNCIL APPROVES THE PAYMENTS FOR MAY 2024.**

Invoice Date	Invoice No	Supplier	Expense Type	Nett	VAT	Gross	Payment
16/05/2024		AOS Online	Refuse Sacks	50.15	10.03	60.18	BACS
24/05/2024		West Suffolk Council	O/P - Decarbonisation Fund	£27.00	£0.00	£27.00	BACS
01/03/2021	1470992167	Trade UK	Pipe Installation - OSH	£8.25	£1.65	£9.90	Direct Debit
16/04/2024	801761875	British Gas	Gas OSH	£27.30	£1.37	£28.67	Direct Debit
16/04/2024	INV-4966	Hugofox Limited	Website Subscription	£29.99	£6.00	£35.99	Direct Debit
18/04/2024	M013 58	BT	Phone OSH	£56.01	£11.20	£67.21	Direct Debit
20/04/2024	M077 0U	BT	Phone OSH	£87.72	£17.54	£105.26	Direct Debit
22/04/2024	M053 NY	BT	Phone OSH	£40.49	£8.10	£48.59	Direct Debit
01/05/2024	11663	Cranberry Comms.	Microsoft 365	£119.95	£23.99	£143.94	Direct Debit
02/05/2024	1678646	YU Energy	Electric OSH	£135.29	£6.76	£142.05	Direct Debit
02/05/2024	1678649	YU Energy	Electric BRPF Yard	£171.23	£8.56	£179.79	Direct Debit
02/05/2024	1678643	YU Energy	Electric Pillar 8 Market Hill	£15.24	£0.76	£16.00	Direct Debit
02/05/2024	1678648	YU Energy	Electric Pillar 9 Market Hill	£24.89	£1.24	£26.13	Direct Debit
02/05/2024	1678647	YU Energy	Electric Cemetery Yard	£10.48	£0.52	£11.00	Direct Debit
02/05/2024	1678650	YU Energy	Electric Christmas Tree Pillar	£8.98	£0.45	£9.43	Direct Debit
04/05/2024	1710447	YU Energy	Gas OSH	£67.30	£3.36	£70.66	Direct Debit
16/05/2024	1C56-0023	E.ON	Electric Christmas Tree Pillar	£13.65	£0.59	£14.24	Direct Debit
18/05/2024	3300131	Everflow Water	Water OSH	£22.77	£0.00	£22.77	Direct Debit
26/05/2024		BNP Paribas Leasing Sol	Photocopier - Quarterly Rental	£269.00	£53.80	£322.80	Direct Debit
28/05/2024		Creative Pension Trust	Pensions - May	£645.69	£0.00	£645.69	Direct Debit
28/05/2024	1252981	West Suffolk Council	Trade Waste	£78.25	£0.00	£78.25	Direct Debit
31/03/2024	4	Brandon Bowling Club	Water BRPF Yard	£81.99	£0.00	£81.99	BACS
01/05/2024	arc677-0012	TownsWeb Archiving	Burial Records Search - 1 Year	£327.77	£65.55	£393.32	BACS
08/05/2024	SINV01943603	Ian Smith Group Ltd	Stationery	56.16	11.23	67.39	BACS
08/05/2024	7613	Amazon	Fir Cones - Craft Events	£12.46	£2.49	£14.95	BACS
15/05/2024	206	Amazon	Tea Lights - D-Day Event	£17.46	£3.51	£20.97	BACS
15/05/2024	SMAEUI	Amazon	Air Fresh. T. Paper - D-Day Evt.	£23.38	£4.64	£28.02	BACS
16/05/2024	82970	Amazon	Goo Gone	£11.03	£2.21	£13.24	BACS
27/05/2024	3AEUI	Amazon	Garden Scissors - Herbs	£6.94	£1.39	£8.33	BACS
27/05/2024	1550	Amazon	Glass Jars - D-Day Event	£20.82	£4.16	£24.98	BACS
27/05/2024	1556	Amazon	Glass Jars - D-Day Event	£20.82	£4.16	£24.98	BACS
12/05/2024	1341	CTE Electrical Ltd	Installation of Defibrillator	£170.00	£34.00	£204.00	BACS
19/05/2024	2404	BRPF	Rent for BRPF Yard	£550.00	£0.00	£550.00	BACS
20/05/2024	3774	Didlington Nurseries	Plants	£25.00	£0.00	£25.00	BACS
22/05/2024		Mrs J Prior	Postage & Water - Meetings	£12.95	£0.00	£12.95	BACS
23/05/2024		Mr G Brocklehurst	Postage	£21.25	£0.00	£21.25	BACS
24/05/2024	K84423	Ernest Doe & Sons Ltd	Mower Belt & Strimmer Line	£67.75	£13.55	£81.30	BACS
24/05/2024	204452	Alltime Alarm Sols Ltd	Fire Alarm/Emer Lights - Service	£112.00	£22.40	£134.40	BACS
24/05/2024	279425	Fengate Fasteners Ltd	Water Soft. Tabs & Barrier Fen.	£45.99	£9.20	£55.19	BACS
31/05/2024	279954	Fengate Fasteners Ltd	Draught Excluder - OSH Door	£4.99	£1.00	£5.99	BACS
30/05/2024	AA09125	Ayentee Accountancy	Internal Audit	£750.00	£150.00	£900.00	BACS
31/05/2024	20240000517	Finevale Service Station	Fuel	£148.27	£29.64	£177.91	BACS
05/06/2024		HMRC	NICS	£2,240.50	£0.00	£2,240.50	BACS

Signed.....

**11 TO RECEIVE INCOME AND EXPENDITURE STATEMENT AGAINST BUDGET FOR APRIL 2024**

The Income and Expenditure Statement against Budget for April 2024 was received.

**12 GRANT APPLICATION** discussion to consider S137 grant from Glade Academy and Brandon Festival.

A number of representatives from Glade Academy explained why they had applied for grant funding in order to provide additional breakfast items and games for the children during breakfast club which helps children concentrate better at school after having breakfast. The Councillors asked various questions. Cllr Palmer asked that the representatives come back in the future to let us know how things are progressing. Cllr Brocklehurst asked the question as to how long the money would last and suggested the grant payment be amended to £1,000. After discussion a vote ensued to change the grant applied for from £500 to £1000.

**Proposer:** Cllr J Hughes

**Seconder:** Cllr N Siebert

Resolution Record No: **BTC/23/10/Jun/24**

**CARRIED:** Unanimous

A vote then ensued to pay the £1000 that was suggested by Cllr Brocklehurst and proposed by Cllr Lukaniuk.

**Proposer:** Cllr V Lukaniuk

**Seconder:** Cllr N Siebert

Resolution Record No: **BTC/24/10/Jun/24**

**CARRIED:** Unanimous

**BRANDON TOWN COUNCIL RESOLVES TO APPROVE THE GRANT FROM GLADE ACADEMY TO THE AMENDED AMOUNT OF £1000.00.**

A representative from Brandon Festival gave an overview about the festival and explained that they are applying for the grant, to cover the costs to get the festival up and running and to then further raise the rest of the money themselves, through fundraising. Cllr Lukaniuk commented he was not happy with the grant application explaining that our policy was to give to non-profit groups and asked where their bank statement was. He further commented that in 2023 Brandon Town Council did not contribute and they still made a surplus. He commented the £1000, for one day, was poor value for money and he would not support the application. The representative explained to the meeting about the points Cllr Lukaniuk raised. Cllr Palmer commented on the considerable cost of the insurance which is needed to run the event. Cllr Ridgwell commented that giving them £1071 would only leave £8000 in our grant fund only a few months into the financial year and proposed we pay them £550. The representative asked if it could at least be £550 to cover the cost of the insurance so the event can go ahead. Cllr Siebert commented that her family supports the event and thinks we could cover the insurance and thinks the event needed better advertising. After a further lengthy discussion, Cllr Lukaniuk commented we cannot support every group requesting funding. Cllr Brocklehurst commented that a District Councillor might be prepared to use some of their Locality Budget. A vote then ensued to pay the £1071 applied for.

Signed.....

Cllr Lukaniuk then commented that if they write to him requesting funds, he could give them some through his West Suffolk Locality Budget. The representative commented that she had already contacted him. Cllr Lukaniuk commented he had not seen anything. Cllr Brocklehurst thanked the festival committee for what they do.

**Proposer:** Cllr D Palmer

**Seconder:** Cllr N Siebert

Resolution Record No: **BTC/25/10/Jun/24**

**FAILED:** By majority vote: 3 for, 4 against.

A vote then ensued to pay the £550 that was proposed by Cllr Ridgwell.

**Proposer:** Cllr P Ridgwell

**Seconder:** Cllr V Lukaniuk

Resolution Record No: **BTC/26/10/Jun/24**

**CARRIED:** Unanimous

BRANDON TOWN COUNCIL RESOLVES TO APPROVE THE GRANT FROM BRANDON FESTIVAL TO THE AMENDED AMOUNT OF £550.00.

**13 TO AMEND GRANT POLICY** re the closing dates for applications.

Cllr Brocklehurst explained to the meeting about the amendment needed to the grant policy. A vote ensued to amend the time that applications need to be in by.

**Proposer:** Cllr V Lukaniuk

**Seconder:** Cllr N Siebert

Resolution Record No: **BTC/27/10/Jun/24**

**CARRIED:** Unanimous

BRANDON TOWN COUNCIL RESOLVES TO AMEND THE GRANT POLICY TO READ 'THE CLOSING DATES FOR ALL APPLICATIONS IS THE FIRST MONDAY OF EVERY MONTH'.

**14 TO NOTE MINUTES OF EVENTS COMMITTEE MEETING** of 16<sup>th</sup> May 2024.

The minutes from the above Events Committee meeting were noted and received.

**15 TO NOTE MINUTES OF PLANNING COMMITTEE MEETING** of 3<sup>rd</sup> June 2024.

The minutes from the above Planning Committee meeting were noted and received.

**16 TO APPOINT MORE MEMBERS TO THE PLANNING COMMITTEE**

Cllr Brocklehurst handed over to Cllr Lukaniuk who explained that we were short on members at the last planning meeting and suggested we add Cllr Brocklehurst to the planning committee.

Cllr Hughes commented she has said she would be happy to go on the planning committee.

Cllr Lukaniuk commented that Cllr Hughes was on lots of other committees. Cllr Brocklehurst commented that maybe the new Councillors may want to join the planning committee.

**Proposer:** Cllr V Lukaniuk

**Seconder:** Cllr P Gorringer

Resolution Record No: **BTC/28/10/Jun/24**

**CARRIED:** Unanimous

Signed.....

**17 APPOINT MEMBERS for BRANDON TOWN COUNCIL COMMITTEES AND WORKING PARTIES 2024/25**

- Revenue Review Committee

Cllr Lukaniuk commented he had spoken to various Councillors and suggested that we no longer need this committee and we have plenty of other committees. Cllr Brocklehurst agreed with him. Cllr Lukaniuk proposed we discard the Revenue Review Committee. Cllr Ridgwell seconded this. A vote ensued.

**Proposer:** Cllr V Lukaniuk

**Seconder:** Cllr P Ridgwell

Resolution Record No: **BTC/29/10/Jun/24**

**CARRIED:** Unanimous

**18 RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS**

*That pursuant to the Public Bodies (Admission to Meetings) Act 1960, the Public and Press be excluded from the Meeting temporarily due to the confidential nature of the business to be discussed concerning QUOTES: LAND: STAFF: CONTRACT.*

**Proposer:** Cllr V Lukaniuk

**Seconder:** Cllr N Siebert

Resolution Record No: **BTC/30/10/Jun/24**

**CARRIED:** Unanimous

Signed.....

## BRANDON TOWN COUNCIL

Confidential Minutes  
of the Full Brandon Town Council Meeting  
held at Old School House, Market Hill, Brandon on Monday 10th June 2024 at 7pm

THIS PAGE IS CONFIDENTIAL  
ONLY THE RESOLUTIONS MAYBE DISPLAYED  
AS A MATTER OF PUBLIC RECORD

### 19 TO RECEIVE, CONFIRM AND SIGN CONFIDENTIAL MINUTES

- Of the Brandon Town Council Meeting of Monday 13<sup>th</sup> May 2024.

**Proposer:** Cllr N Siebert

**Seconder:** Cllr J Hughes

Resolution Record No: **BTC/31/10/June/24**

**CARRIED:** Unanimous

BRANDON TOWN COUNCIL RESOLVES THAT THE CONFIDENTIAL MINUTES OF THE FULL COUNCIL MEETING OF MONDAY 13TH MAY 2024 BE APPROVED.

### 20 MATTERS ARISING

Cllr Brocklehurst gave an overview of the new cemetery meeting and the decision that had been reached to arrange a meeting with Evolution. There was further discussion about arranging the meeting with Evolution. Mrs Prior gave an approximation of what the costs could be to arrange such a meeting. There were further discussions and it was decided it would be cost effective to meet at Evolutions premises, near Bury St Edmunds and bear the additional expenses for Richard Jackson to travel there also. Cllr Lukaniuk suggested that attendees read the report to ensure all questions are specific and relevant.

**Proposer:** Cllr V Lukaniuk

**Seconder:** Cllr N Siebert

Resolution Record No: **BTC/32/10/June/24**

**CARRIED:** Unanimous

BRANDON TOWN COUNCIL RESOLVES TO ARRANGE A MEETING WITH EVOLUTION TO DISCUSS THE PROGRESSION OF THE NEW CEMETERY.

### 21 RESOLUTION from Cllr V Lukaniuk No. 477

Brandon Town Council resolves to instruct a contractor to spray the weeds on the Market Hill and High Street (not beyond the Aldi entrance.)

Mrs Prior read out the three quotations that had been received. After seeing the quotations and after further discussion Cllr Lukaniuk proposed that the 'not exceeding amount' in the resolution be changed. A vote ensued to change the resolution.

**Proposer:** Cllr V Lukaniuk

**Seconder:** Cllr J Savage

Resolution Record No: **BTC/33/10/June/24**

**CARRIED:** Unanimous

Signed.....



Brandon Town Council resolves to instruct a contractor to spray the weeds on the Market Hill and High Street (not beyond the Aldi entrance.)

**Proposer:** Cllr V Lukaniuk

**Seconder:** Cllr N Siebert

Resolution Record No: **BTC/34/10/Jun/24**

**CARRIED:** Unanimous

BRANDON TOWN COUNCIL RESOLVES TO INSTRUCT A CONTRACTOR TO SPRAY THE WEEDS ON THE MARKET HILL AND HIGH STREET (NOT BEYOND THE ALDI ENTRANCE.)

**22 TO DISCUSS** the merits of a lorry park on London Road Industrial Estate.

Cllr Lukaniuk gave Mrs Prior a newspaper article relating to an application made by BYF Transport, for a Goods Vehicle Operator's Licence, for 25 lorries and 15 trailers, at a premises on London Road Industrial Estate. A discussion ensued and the decision was made to object to the application.

Cllr Lukaniuk proposed that a letter be sent from Brandon Town Council to object to the Goods Vehicle Operator's Licence. A vote then ensued.

**Proposer:** Cllr V Lukaniuk

**Seconder:** Cllr J Savage

Resolution Record No: **BTC/35/10/Jun/24**

**CARRIED:** Unanimous

BRANDON TOWN COUNCIL RESOLVES TO WRITE A LETTER OF OBJECTION TO THE GOODS VEHICLE OPERATOR'S LICENCE BY BYF TRANSPORT ON LONDON ROAD INDUSTRIAL ESTATE.

**23 ANNUAL RETURN AND FINANCIAL STATEMENT FOR YEAR ENDING 2023/24**

**23.1** To resolve to approve Section 1 of the Annual Governance Statement 2023/24.

**Proposer:** Cllr H Kostecki

**Seconder:** Cllr J Hughes

Resolution Record No: **BTC/36/10/Jun/24**

**CARRIED:** Unanimous

**23.2** To resolve to approve Section 2 of the Annual Governance Statement 2023/24.

**Proposer:** Cllr N Siebert

**Seconder:** Cllr P Gorringe

Resolution Record No: **BTC/37/10/Jun/24**

**CARRIED:** Unanimous

Cllr Ridgwell congratulated the office staff for undertaking the audit, stating they did a marvellous job.

The meeting closed at 9.37pm

Signed.....