



# BRANDON

## TOWN COUNCIL

### FULL COUNCIL MEETING OF BRANDON TOWN COUNCIL,

### OLD SCHOOL HOUSE BRANDON

**MONDAY 9<sup>th</sup> DECEMBER 2024 7.00 P.M.**

Present: Councillors: Wittam (Chair), Bland, Challiss, Gorrington, Hughes, Kostecki, Lukaniuk, Ridgwell, Savage, Siebert, Skinner, Watts. Clerk: Cunnell

### MINUTES

1	<b>Apologies for Absence</b> Apologies received from Cllrs G. Brocklehurst and M. Pinnell.
2	<b>Declarations of Interest and requests for Dispensations</b> Cllr Lukaniuk and Watts – Non-pecuniary interest – Item 8.
3	<b>To receive a report from Sqn Ldr Eaton – RAF Lakenheath</b> Received and noted.
4	<b>Minutes of Previous Meetings</b> Agree and sign the minutes from the Full Council Meetings on 11th November 2024 Resolution Record No: <b>BTC/110/09/Dec/24</b> <b>RESOLVED</b>
5	<b>Matter arising</b> for information exchange only of the Full Council Meeting of 11 <sup>th</sup> November 2024 None received.
6	<b>Chairmans Report</b> Chairman gave a verbal update:- <ul style="list-style-type: none"><li>• Brandon's Christmas Fair was fantastic with, more people than ever before attending, supporting and enjoying this annual event. I would like to thank everybody involved.</li><li>• A start has been made on the Bingo Hall site. Eight much needed new homes being built, as this will transform the London Road for the better</li><li>• Brandon Town Council are eagerly waiting the Government to publish it's White Paper on Devolution. This long promised document could have significant implications for all levels of Local Government</li><li>• Wished everyone a very merry Christmas and happy New Year</li></ul>

7	<p><b>Public Participation Time</b> The meeting was adjourned.</p> <p>Cllr Lukaniuk, as County Councillor, reported:-</p> <ul style="list-style-type: none"> <li>• Cadent Gas have now landscaped the area at Green Road</li> <li>• Two folding bollards have been installed on Victoria Avenue and two more would also be installed at a later date</li> <li>• Suffolk Highways to consider quotes from local tradesmen in Brandon</li> <li>• The aggregate facility in Wangford is being de-commissioned</li> <li>• The picnic table for the Orchard, has been delivered today</li> </ul> <p>A resident queried item numbers and 15 and 16 on the agenda and also the cost of the trees that had been pollarded in the avenue. Various Councillors spoke on the subject and explained that costs were split equally over the four years of the project.</p> <p>Another resident commented on how wonderful the Christmas Fair was and thanked the staff.</p> <p>Meeting re-opened.</p>
8	<p><b>Correspondence</b> Brandon in Bloom – Request for agreement for new planted area to enable them to complete the West Suffolk licence form, as form requires town/parish council consent. <b>Proposer:</b> Cllr V Lukaniuk <b>Seconder:</b> Cllr N Siebert Resolution Record No: <b>BTC/111/09/Dec/24</b> <b>RESOLVED</b></p>
9	<p><b>ACCOUNTS</b> To approve the payments for November 2024 Resolution Record No: <b>BTC/112/09/Dec/24</b> <b>RESOLVED</b></p>
10	<p><b>Income and Expenditure Statement against budget for October 2024</b> Received and noted.</p>
11	<p><b>Minutes of Previous Meetings</b> <b>To note minutes of New Cemetery Committee Meeting</b> of 8<sup>th</sup> November 2024 Received and noted.</p>
12	<p><b>Minutes of Previous Meetings</b> <b>To note minutes of Planning Committee Meeting</b> of 2<sup>nd</sup> December 2024 Received and noted.</p>
13	<p><b>Brandon Town Councils participation in Breckland Landscape Partnership activities, including the use of a meeting room</b> Cllr Wittam brought forward the item following Nick Dickson (SCC) presented at the previous Full Council meeting. The Town Clerk gave an overview and explained how this would bring things to the town and boost the towns economy and help put Brandon on the map. She explained how this is an opportunity for the Council to take a lead role alongside other local authorities</p>

	<p>in steering the strategic objectives and priorities for delivery of a wide range of outputs relating to:</p> <ul style="list-style-type: none"> <li>• Planning and CIL prioritisation/delivery/evaluation of BNG, RAMS, NSIP mitigation etc. in line with Norfolk &amp; Suffolk Local Nature Recovery Strategy aspirations.</li> <li>• Promoting best practice for Housing Development and Agriculture, (including delivery of Landscape Recovery's Social Impact outputs)</li> <li>• Community Engagement, Health and Well-being, Education and Training Opportunities.</li> <li>• Supporting Visitor Economy in collaboration with the new Local Visitor Economy Partnership for Norfolk &amp; Suffolk.</li> <li>• Supporting heritage and landscape conservation efforts through new external funding and private finance opportunities.</li> </ul> <p>Cllr Skinner proposed and Cllr Savage seconded, that Brandon Town Council participate in Breckland Landscape Partnership and will offer meeting space to the partnership. Resolution Record No: <b>BTC/113/09/Dec/24</b> Recorded vote:-</p> <table> <thead> <tr> <th><b>For</b></th> <th><b>Against</b></th> <th><b>Abstention</b></th> </tr> </thead> <tbody> <tr> <td>Cllr Wittam</td> <td>Cllr Lukaniuk</td> <td>Cllr Kostecki</td> </tr> <tr> <td>Cllr Gorringe</td> <td>Cllr Ridgwell</td> <td></td> </tr> <tr> <td>Cllr Hughes</td> <td></td> <td></td> </tr> <tr> <td>Cllr Siebert</td> <td></td> <td></td> </tr> <tr> <td>Cllr Bland</td> <td></td> <td></td> </tr> <tr> <td>Cllr Skinner</td> <td></td> <td></td> </tr> <tr> <td>Cllr Challiss</td> <td></td> <td></td> </tr> <tr> <td>Cllr Watts</td> <td></td> <td></td> </tr> <tr> <td>Cllr Savage</td> <td></td> <td></td> </tr> </tbody> </table> <p><b>RESOLVED</b></p>	<b>For</b>	<b>Against</b>	<b>Abstention</b>	Cllr Wittam	Cllr Lukaniuk	Cllr Kostecki	Cllr Gorringe	Cllr Ridgwell		Cllr Hughes			Cllr Siebert			Cllr Bland			Cllr Skinner			Cllr Challiss			Cllr Watts			Cllr Savage		
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14	<p><b>To adopt Social Media Policy</b> Cllrs discussed the social media policy. Cllr Skinner proposed and Cllr Wittam seconded to adopt the Social Media Policy. Resolution Record No: <b>BTC/114/09/Dec/24</b> <b>RESOLVED</b></p>																														
15	<p><b>Application for traffic regulation order</b> to ban HGV traffic from parts of Brandon Councillors discussed the item. After a lengthy discussion it was decided to defer item 15 and 16. A suggestion was made about having a public consultation. The Chairman asked people to email in their views to the Town Clerk.</p>																														
16	<p><b>Decision required: apply for a traffic regulation order (TRO)</b> to ban HGV traffic from part of Brandon High Street, part of London Road and Rattlers Road Deferred. Please see item above.</p>																														
17	<p><b>Clerks Update</b> The Clerk gave the following update:-</p> <ul style="list-style-type: none"> <li>• Successful Christmas Light Switch on and thanking the team.</li> <li>• Tree removed on Victoria Avenue - awaiting delivery of the new tree.</li> <li>• Health and Safety Inspection at the yard – no urgent issues.</li> </ul>																														

	<ul style="list-style-type: none"> <li>• Prosperity Fund update – site meetings have taken place on the jetty site.</li> <li>• Working with RBL and Brandon Creative Forum to create a craft warm space – details to follow.</li> <li>• Information boards at The Maltings or the Orchard, or both if enough funding.</li> <li>• Funding update – heritage and education at the jetty and the Orchard.</li> <li>• Possible replacement of damaged town sign - found by Cllr Bland after cleaning them all.</li> </ul>
18	<p><b>Resolution to Exclude the Public and Press</b>  That pursuant to the Public Bodies (Admission to Meetings) Act 1960, the Public and Press be excluded from the Meeting temporarily due to the confidential nature of the business to be discussed.  Resolution Record No: <b>BTC/115/09/Dec/24</b>  <b>RESOLVED</b></p>
19	<p><b>Staffing Matters</b>  To review, discuss and agree salary issues.  The Town Clerk outlined the issue with the salaries and explained all the different options to resolve the matter. Councillors discussed options and agreed an acceptable outcome for the staff concerned.  <b>Proposer:</b> Cllr S Skinner  <b>Seconder:</b> Cllr J Savage  Resolution Record No: <b>BTC/116/09/Dec/24</b>  <b>RESOLVED</b></p>

Chairman

Date