

BRANDON TOWN COUNCIL

Minutes of the Full Brandon Town Council Meeting
held at the Church Institute, London Road, Brandon on Monday 11th July 2022 at 7pm

Present: Cllr S Skinner (Chair), Cllr S Annear, Cllr L Atkins, Cllr B Brabbs, Cllr P Etherington, Cllr J Hughes, Cllr J Lloyd-Blackwell, Cllr V Lukaniuk, Cllr D Moore, Cllr D Palmer, Cllr P Ridgwell, Cllr N Vant, Cllr C Whiteman, Cllr P Wittam

Also Present: 3 members of the public.

1 **APOLOGIES** for absence and approval of reasons tendered – None.

2 **DECLARATION OF INTEREST** and additions to Members Register of Interest.
Cllr L Atkins and Cllr J Lloyd-Blackwell – Non-pecuniary interest – Item 10.

3 **TO RECEIVE A REPORT FROM SQN LDR GEARY - RAF LAKENHEATH**

Sqn Ldr Geary apologised for his previous absence due to a short illness. He advised that they currently have three fighter squadrons on base, with the 48th Squadron having been deployed to Greece. The meeting was informed that the last of the 'Change of Commands' on base have now taken place and RAF Lakenheath were instigating a courteous neighbour training for all servicemen. This included being involved in driver training and servicemen undertaking community work locally. He further reported that the operations group were currently investigating the issue raised previously regarding the flight paths and noise over Brandon and he will report on this at a later date. Cllr Vant noted that some aircraft managed to fly quietly others not so. Cllr Whiteman stated he had no problem with the noise and was quite happy, as is Cllr Wittam. A resident informed the meeting that approximately twenty years ago pilots were told not to fly over Brandon. Sqn Ldr Geary stated there was no formal agreement regarding the overflying of Brandon. Cllr Lukaniuk stated there are two things in life to live with, taxes and aircraft noise.

4 **TO RECEIVE, CONFIRM AND SIGN MINUTES**

- Of the Brandon Town Council Meeting of Monday 13th June 2022.

Proposer: Cllr S Skinner

Seconder: Cllr D Moore

Resolution Record No: **BTC/50/11/Jul/22**

CARRIED: By majority vote: 12 for, 2 unable to vote.

BRANDON TOWN COUNCIL RESOLVES THAT THE MINUTES OF THE FULL COUNCIL MEETING OF MONDAY 13TH JUNE 2022 BE APPROVED.

5 **MATTERS ARISING** for information exchange only of the Full Council Meeting of 9th May 2022.

Cllr Lukaniuk requested an update on the issue raised by a resident at a previous meeting regarding the placement of a child at a local school. Cllr Lloyd-Blackwell informed the meeting that the matter had been dealt with using the proper procedures that are currently in place.

Signed.....

Cllr Brabbs informed the meeting that a member had seconded and spoken on an agenda item where he had a pecuniary interest and referred the meeting to the financial regulations of Brandon Town Council. Cllr Palmer gave his opinion on the issue. Cllr Whiteman queried “was not everything that happened in Brandon a pecuniary interest.” Cllr Brabbs stated that the financial regulations need to be looked at and possibly amended regarding cheque signatories and BACS confirmations. Cllr Annear made reference to standing orders where persons with a pecuniary interest are not allowed to take part in the debate or vote. Cllr Etherington remarked that the Brandon Remembrance Playing Fields do not know what they are doing. Cllr Wittam stated that there was some disquiet regarding the management of the Brandon Remembrance Playing Fields some years ago and this was nothing new. Cllr Etherington said that she fully supported Brandon Remembrance Playing Fields. Cllr Palmer thanked Cllr Etherington for her support. Cllr Ridgwell questioned if we were going to pay Brandon Remembrance Playing Fields the first instalment of their grant. Cllr Etherington assured Cllr Ridgwell that this had already taken place.

6 URGENT BUSINESS any items the Chairman considers a matter of urgent business.

Cllr Whiteman raised the question of the cars parking on Bury Road near and on the bend near the Forest Surgery and queried what Brandon Town Council were going to do about this. Cllr Lukaniuk confirmed that there is approximately a two-year waiting list to get yellow lines installed. Cllr Etherington suggested that the matter is reported online as this is more likely to get reaction. Cllr Lukaniuk stated that he had approximately thirty/fifty schemes regarding traffic improvements at this time. There was a general discussion about road safety in Brandon. Cllr Moore stated that the police used to come to Council meetings and it was suggested by Cllr Wittam that an invitation be sent to the local police inspector.

7 TO RECEIVE WRITTEN REPORT from the Town Clerk.

Report was received.

8 PUBLIC FORUM monthly event limited to 3 minutes duration maximum per resident, this will include reports from County, District and Town Councillors also Community Group Representatives.

Proposer: Cllr S Skinner

Seconder: Cllr V Lukaniuk

Resolution Record No: **BTC/51/11/Jul/22**

CARRIED: Unanimous

THAT THE MEETING BE ADJOURNED FOR THE PUBLIC FORUM.

A member of the public queried the facts of the discussion regarding the provision of yellow lines in Bury Road.

Cllr Palmer raised the issue of the availability of blood tests in Brandon. It appears that one doctors surgery is able to supply the service at this time and one is unable to. He has written to Primary Care West Suffolk to investigate providing the service at the Brandon Health Centre in Church Road. He reported that the exhibition by West Suffolk on Market Hill had attracted some thirty-five people but few Town Councillors were in evidence. He noted the efforts made by Cllr Etherington previously to publicise this work. He was disappointed by the turn out of the Town Councillors at the BRPF walk about.

Signed.....

A resident stated that the booking for the Abbeycroft Leisure facilities is now handled by a central number.

Cllr Skinner reported that he had attended the Brandon Remembrance Playing Fields monthly meeting and that changes to their procedures were evident. He had also spoken with the treasurer to confirm that previous queries were now all resolved.

Cllr Ridgwell enquired regarding the subsidies for local bus services. This was generally answered by Cllr Moore who has experience of the system. Cllr Ridgwell enquired if some approach could be made to West Suffolk regarding the provision of a footpath in Church Road so people did not have to use the path through the churchyard. The Clerk distributed legal topics notes 65 regarding the upkeep of closed churchyards.

Cllr Lukaniuk commented on the number of Ukrainian nationals living in Suffolk and the number of families supporting those refugees.

THE CHAIRMAN RECONVENED THE MEETING.

9 CORRESPONDENCE

- The Clerk read out a letter from a local resident praising the improvements that had been made in Brandon.

10 ACCOUNTS To approve the payments for June 2022.

Proposer: Cllr S Skinner

Seconder: Cllr P Wittam

Resolution Record No: **BTC/52/11/Jul/22**

CARRIED: By majority vote: 12 for, 2 unable to vote due to having a pecuniary interest.

BRANDON TOWN COUNCIL APPROVES THE PAYMENTS FOR JUNE 2022.

Invoice Date	Invoice No	Supplier	Expense Type	Nett	VAT	Gross	Payment
30/05/2022	2022/00800	Church Institute	Hire of Hall for Council Meet.	£45.00	£0.00	£45.00	BACS
01/04/2022	108	Suffolk Surfacing Ltd	Repair to Churchyard Path	£6,200.00	£1,240.00	£7,440.00	BACS
06/06/2022	5622	Poz Magic	Entertainment - QJ	£250.00	£0.00	£250.00	BACS
08/06/2022	TCS211381	TutorCare Ltd	Mrs Prior - First Aid Course	£208.50	£41.70	£250.20	BACS
06/06/2022	INV017	Jumping Jemma's Disco	Ent. Disco - QJ	£300.00	£0.00	£300.00	BACS
08/06/2022	52079767	Currys	Fridge for New Yard	£91.65	£18.33	£109.98	BACS
10/06/2022		Mrs S Rickerby	QJ Leaflet Drop	£125.00	£0.00	£125.00	BACS
16/06/2022		Brandon Rem. Play. Flds	Grant - First Half	£15,000.00	£0.00	£15,000.00	BACS
24/06/2022		Mrs S Coburn	Brass Plaque for Beacon - QJ	£45.00	£0.00	£45.00	BACS
27/06/2022		S C Annear	Reim. Buckets/Spades QJ Event	£34.20	£0.00	£34.20	BACS
20/05/2022	959851831	British Gas	Gas OSH	£86.89	£4.34	£91.23	Direct Debit
21/05/2022	M054 FQ	BT	Phone OSH	£39.72	£7.94	£47.66	Direct Debit
22/05/2022	M030 1M	BT	Phone OSH	£33.13	£6.63	£39.76	Direct Debit
30/05/2022		Creative Pension Trust	Pensions - May	£546.11	£0.00	£546.11	Direct Debit
27/06/2022		Creative Pension Trust	Pensions - June	£585.21	£0.00	£585.21	Direct Debit
01/06/2022	116619	Cranberry Comms.	Microsoft 365 Subscription	£130.10	£26.02	£156.12	Direct Debit
01/06/2022	A292-0009	E.ON	Electric Pillar 8 Market Hill	£82.61	£4.13	£86.74	Direct Debit
06/06/2022	5A54-0009	E.ON	Electric Pillar 9 Market Hill	£28.60	£1.43	£30.03	Direct Debit
06/06/2022	1C56-0008	E.ON	Electric Christmas Tree Pillar	£22.49	£1.12	£23.61	Direct Debit
06/06/2022	3E73-0010	E.ON	Electric New Yard	£145.24	£7.26	£152.50	Direct Debit

Signed.....

18/06/2022	1604216	Everflow Water	Water OSH	£38.61	£0.00	£38.61	Direct Debit
24/06/2022		I.C.O.	GDPR Registration	£35.00	£0.00	£35.00	Direct Debit
28/06/2022	1178310	West Suffolk Council	Trade Waste	£69.32	£0.00	£69.32	Direct Debit
30/06/2022		Unity Trust Bank	Service Charge	£38.85	£0.00	£38.85	Direct Debit
07/06/2022	56587	Chase Timber Products	Trellis Battens - QJ Event	£4.80	£0.96	£5.76	BACS
13/06/2022	14778	J & D Green	Window Cleaning OSH	£20.00	£0.00	£20.00	BACS
14/06/2022	14782	J & D Green	Cleaning Bus Shelters	£50.00	£0.00	£50.00	BACS
16/06/2022	SINV01855594	Ian Smith Group Ltd	Stationery, Comp. Equip.	£95.27	£19.05	£114.32	BACS
17/06/2022	1085436444	Stannah Lift Services Ltd	Quarterly Lift Service	£116.67	£23.33	£140.00	BACS
18/06/2022	R8491/LOR	Ray Tuttle Lift Sers. Ltd	6 Month LOLER - Lift Inspet.	£96.20	£19.24	£115.44	BACS
20/06/2022	72209	Alan R. Cross & Son	Replace Smoke Det. OSH	326.12	65.22	391.34	BACS
20/06/2022	72210	Alan R. Cross & Son	Replace Smoke Dets. in Lift	£89.49	£17.90	£107.39	BACS
25/06/2022	515996304	James Hallam Ltd	Insurance re Salary Increases	£346.97	£0.00	£346.97	BACS
30/06/2022		Mr G Cock	Reim. Zoom, Dig. Ocn, GP Flags	£120.45	£6.90	£127.35	BACS
30/06/2022	240357	Fengate Fasteners Ltd	Town Costs	£39.61	£7.92	£47.53	BACS
30/06/2022	20220000633	Finevale Service Station	Fuel	£163.43	£32.68	£196.11	BACS
05/07/2022		HMRC	NICS	£2,643.75	£0.00	£2,643.75	BACS

11 TO RECEIVE INCOME AND EXPENDITURE STATEMENT AGAINST BUDGET FOR MAY 2022

The Income and Expenditure Statement against Budget for May 2022 was received.

12 TO NOTE MINUTES OF EVENTS COMMITTEE MEETING of 21st June 2022.

The minutes from the last Events Committee Meeting were noted and received.

13 NINE STILES WALK to take place on 14th August 2022. Councillor commitment required for this event.

A general discussion took place noting the date and confirming the start time being 2pm.

Cllr Wittam, Lukaniuk, Atkins and Annear all confirmed their presence at the event. Apologies were received from Cllr Vant and Cllr Whiteman.

14 TO NOTE MINUTES OF NEW CEMETERY WORKING PARTY COMMITTEE MEETING of 27th June 2022.

The minutes from the last New Cemetery Working Party Meeting were noted and received.

15 TO NOTE MINUTES OF PLANNING COMMITTEE MEETING of 4th July 2022.

The minutes from the last Planning Meeting were noted and received.

16 RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS

That pursuant to the Public Bodies (Admission to Meetings) Act 1960, the Public and Press be excluded from the Meeting temporarily due to the confidential nature of the business to be discussed concerning QUOTES: LAND: STAFF: CONTRACT.

Proposer: Cllr P Wittam

Seconder: Cllr P Etherington

Resolution Record No: **BTC/53/11/Jul/22**

CARRIED: Unanimous

Signed.....

BRANDON TOWN COUNCIL

Confidential Minutes
of the Full Brandon Town Council Meeting
held at the Church Institute, London Road, Brandon on Monday 11th July 2022 at 7pm

THIS PAGE IS CONFIDENTIAL
ONLY THE RESOLUTIONS MAYBE DISPLAYED
AS A MATTER OF PUBLIC RECORD

17 TO RECEIVE, CONFIRM AND SIGN CONFIDENTIAL MINUTES

- Of the Brandon Town Council Meeting of Monday 13th June 2022.

Proposer: Cllr S Skinner

Seconder: Cllr V Lukaniuk

Resolution Record No: **BTC/54/11/Jul/22**

CARRIED: By majority vote: 12 for, 2 unable to vote.

BRANDON TOWN COUNCIL RESOLVES THAT THE CONFIDENTIAL MINUTES OF THE
FULL COUNCIL MEETING OF MONDAY 13TH JUNE 2022 BE APPROVED.

18 MATTERS ARISING

A general discussion took place regarding returning to OSH for Full Council meetings.
Cllr Lukaniuk expressed some doubt regarding this due to increased numbers of people with Covid.
It was agreed that this would again be discussed at the Cemetery meeting.

The meeting closed at 8.34pm

Signed.....