

Brandon Town Council
Full Council Meeting
Monday 9th September 2024

Note: In the case of non-members, this Agenda is for information only

BRANDON TOWN COUNCIL
Old School House, Market Hill, Brandon, Suffolk, IP27 0AA
Telephone 01842 811844

4th September 2023

TO ALL MEMBERS OF THE FULL COUNCIL

You are hereby summoned to join the **FULL BRANDON TOWN COUNCIL MEETING** to be held at Old School House, Market Hill, Brandon on Monday 9th September 2024 at 7pm



Donna Allen
Acting Town Clerk

Members requiring further information, or with specific questions are asked to raise these with the Clerk at least 2 working days before the meeting. If the information requested is available, this will be provided and reported to the Council.

AGENDA

- 1 **APOLOGIES** for absence and approval of reasons tendered.
- 2 **DECLARATION OF INTEREST** and additions to Members Register of Interest.
- 3 **TO RECEIVE A REPORT FROM SQN LDR EATON - RAF LAKENHEATH**
- 4 **TO RECEIVE, CONFIRM AND SIGN MINUTES**
 - Of the Brandon Town Council Meeting of Monday 8th July 2024.
 - Of the Extraordinary General Meeting of Friday 24th July 2024.
 - Of the Brandon Town Council Cemetery Meeting of Monday 12th August 2024.
- 5 **MATTERS ARISING** for information exchange only of the Full Council Meeting of 8th July 2024 and 12th August 2024.
- 6 **URGENT BUSINESS** any items the Chairman considers a matter of urgent business – to be submitted no less than 48hrs prior to the meeting or by discussion with the Chairman.
- 7 **TO RECEIVE WRITTEN REPORT** from the Town Clerk.
- 8 **PUBLIC FORUM** monthly event limited to 3 minutes duration maximum per resident, this will include reports from County, District and Town Councillors also Community Group Representatives.

9 CORRESPONDENCE

- Letter from resident to Royal Mail re post box at 14 High Street.
- Email from Trading Standards re approval needed for installation of 4 No Cold Calling Zone signs in Rowan Drive, Brandon, on streetlights.
- Email from Imogen Radford – Healing Waters re permission to erect display boards.

10 ACCOUNTS To approve the payments for August 2024 (see attached).

11 TO RECEIVE INCOME AND EXPENDITURE STATEMENT AGAINST BUDGET FOR JUNE AND JULY 2024

12 GRANT APPLICATION discussion to consider S137 grants from SARS, Brandon Town Community Football Club and Brandon Happy to Sing Choir.

13 TO NOTE MINUTES OF PLANNING COMMITTEE MEETING of 5th August 2024 and 2nd September 2024.

14 RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS

That pursuant to the Public Bodies (Admission to Meetings) Act 1960, the Public and Press be excluded from the Meeting temporarily due to the confidential nature of the business to be discussed concerning QUOTES: LAND: STAFF: CONTRACT.

15 TO RECEIVE AND CONFIRM CONFIDENTIAL MINUTES

- Of the Brandon Town Council Meeting of Monday 8th July 2024.
- Of the Extraordinary General Meeting of Friday 24th July 2024.

16 MATTERS ARISING

17 RESOLUTION from Cllr P Wittam No. 484

Brandon Town Council resolves to employ our new Town Clerk.

18 RESOLUTION from Cllr P Wittam No. 485

Brandon Town Council resolves to purchase a laptop for the use of the new Town Clerk.