

Brandon Town Council  
Full Council Meeting  
Monday 14th October 2024

Note: In the case of non-members, this Agenda is for information only

**BRANDON TOWN COUNCIL**  
**Old School House, Market Hill, Brandon, Suffolk, IP27 0AA**  
**Telephone 01842 811844**

9th October 2024

**TO ALL MEMBERS OF THE FULL COUNCIL**

You are hereby summoned to join the **FULL BRANDON TOWN COUNCIL MEETING** to be held at Old School House, Market Hill, Brandon on Monday 14<sup>th</sup> October 2024 at 7pm

*D. Allen*

*AP* Tina Cunnell  
Town Clerk

Members requiring further information, or with specific questions are asked to raise these with the Clerk at least 2 working days before the meeting. If the information requested is available, this will be provided and reported to the Council.

**AGENDA**

- 1 **APOLOGIES** for absence and approval of reasons tendered.
- 2 **DECLARATION OF INTEREST** and additions to Members Register of Interest.
- 3 **TO RECEIVE A REPORT FROM SQN LDR EATON - RAF LAKENHEATH**
- 4 **TO RECEIVE, CONFIRM AND SIGN MINUTES**  
- Of the Brandon Town Council Meeting of Monday 9<sup>th</sup> September 2024.
- 5 **MATTERS ARISING** for information exchange only of the Full Council Meeting of 9<sup>th</sup> September 2024.
- 6 **URGENT BUSINESS** any items the Chairman considers a matter of urgent business – to be submitted no less than 48hrs prior to the meeting or by discussion with the Chairman.
- 7 **TO RECEIVE WRITTEN REPORT** from the Town Clerk.
- 8 **PUBLIC FORUM** monthly event limited to 3 minutes duration maximum per resident, this will include reports from County, District and Town Councillors also Community Group Representatives.
- 9 **CORRESPONDENCE**  
- Letter of thanks from SARS re grant received.

- 10 **ACCOUNTS** To approve the payments for September 2024 (see attached).
- 11 **TO RECEIVE INCOME AND EXPENDITURE STATEMENT AGAINST BUDGET FOR AUGUST 2024**
- 12 **GRANT APPLICATION** discussion to consider S137 grants from Friends of Brandon Station, Royal British Legion Brandon Branch and Abbeycroft Leisure.
- 13 **TO NOTE MINUTES OF EVENTS COMMITTEE MEETING** of 9<sup>th</sup> September 2024.
- 14 **TO NOTE MINUTES OF PLANNING COMMITTEE MEETING** of 7<sup>th</sup> October 2024.
- 15 **TO ADOPT UPDATED STANDING ORDERS AND FINANCIAL REGULATIONS**
- 16 **RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS**  
*That pursuant to the Public Bodies (Admission to Meetings) Act 1960, the Public and Press be excluded from the Meeting temporarily due to the confidential nature of the business to be discussed concerning QUOTES: LAND: STAFF: CONTRACT.*
- 17 **TO RECEIVE AND CONFIRM CONFIDENTIAL MINUTES**  
- Of the Brandon Town Council Meeting of Monday 9<sup>th</sup> September 2024.
- 18 **MATTERS ARISING**