

BRANDON TOWN COUNCIL

Minutes of the Full Brandon Town Council Meeting
held at Old School House, Market Hill, Brandon on Monday 10th October 2022 at 7pm

Present: Cllr S Skinner (Chair), Cllr S Annear, Cllr L Atkins, Cllr B Brabbs, Cllr P Etherington, Cllr J Hughes, Cllr V Lukaniuk, Cllr D Moore, Cllr D Palmer, Cllr P Ridgwell, Cllr N Vant, Cllr C Whiteman, Cllr P Wittam

Also Present: 6 members of the public.

- 1 **APOLOGIES** for absence and approval of reasons tendered.
Cllr J Lloyd-Blackwell
- 2 **DECLARATION OF INTEREST** and additions to Members Register of Interest.
Cllr S Skinner – Non-pecuniary interest – Item 17, Cllr D Palmer – Interest re item 6, 12 & 15.
Cllr S Annear – Pecuniary interest re reimbursement – Item 10.
- 3 **TO RECEIVE A REPORT FROM SQN LDR GEARY - RAF LAKENHEATH**
Sqn Ldr Geary reported he was very pleased to be visiting Brandon again. The base had been undertaking night flying training in the previous month. Due to the road closure in Eriswell access to the base had been amended by the use of gate 8 which is normally used for goods vehicles. The base had undertaken an active shooter exercise which was short in duration as it required the base to be locked down. RAF Feltwell had taken part in a crash exercise. Finally, Sqn Ldr reported the proposed changes in take-off routes are now in place. Sqn Ldr took a number of questions from members of the public and Councillors relating to the noise generated by aircraft. Sqn Ldr is to report to Council regarding this issue.
- 4 **TO RECEIVE, CONFIRM AND SIGN MINUTES**
- Of the Brandon Town Council Meeting of Monday 11th July 2022.
Proposer: Cllr S Skinner
Seconder: Cllr P Wittam
Resolution Record No: **BTC/70/10/Oct/22**
CARRIED: Unanimous

BRANDON TOWN COUNCIL RESOLVES THAT THE MINUTES OF THE FULL COUNCIL MEETING OF MONDAY 11TH JULY 2022 BE APPROVED.

- Of the Brandon Town Council Cemetery Meeting of Monday 8th August 2022.
Proposer: Cllr S Skinner
Seconder: Cllr S Annear
Resolution Record No: **BTC/71/10/Oct/22**
CARRIED: By majority vote: 9 for, 4 unable to vote.

BRANDON TOWN COUNCIL RESOLVES THAT THE MINUTES OF THE CEMETERY MEETING OF MONDAY 8TH AUGUST 2022 BE APPROVED.

Signed.....

- Of the Brandon Town Council Cemetery Meeting of Monday 12th September 2022.

Proposer: Cllr V Lukaniuk

Seconder: Cllr S Skinner

Resolution Record No: **BTC/72/10/Oct/22**

CARRIED: By majority vote: 10 for, 3 unable to vote.

BRANDON TOWN COUNCIL RESOLVES THAT THE MINUTES OF THE FULL COUNCIL MEETING OF MONDAY 12TH SEPTEMBER 2022 BE APPROVED.

5 MATTERS ARISING for information exchange only of the Full Council Meeting of 11th July, 8th August and 12th September 2022.

Councillor Ridgwell raised the issue of the lack of blood taking services in Brandon. Cllr Palmer is to brief on this subject in his report.

Cllr Palmer left the meeting.

6 URGENT BUSINESS any items the Chairman considers a matter of urgent business – to be submitted no less than 48hrs prior to the meeting or by discussion with the Chairman.

Cllr Brabbs introduced the re-consultation documents for the Brandon Bingo Site – DC/21/0761/FUL. It was noted that a number of parking spaces required the use of the footpath abutting the orchard to exit the development. A considerable discussion took place on this point. Various possible solutions to the issue were discussed. Cllr Wittam and Cllr Lukaniuk proposed that the new drawings be supported. A vote then ensued.

Proposer: Cllr P Wittam

Seconder: Cllr V Lukaniuk

Resolution Record No: **BTC/73/10/Oct/22**

FAILED: 4 for, 7 against, 1 abstention - **OBJECT**

Cllr Palmer returned to the meeting.

The Town Clerk introduced and outlined the request for funding for traffic signage to enable the town keepers to undertake traffic management. A vote took place.

Proposer: Cllr S Skinner

Seconder: Cllr P Wittam

Resolution Record No: **BTC/74/10/Oct/22**

CARRIED: Unanimous

7 TO RECEIVE WRITTEN REPORT from the Town Clerk.

Report was received.

Signed.....

- 8 PUBLIC FORUM** monthly event limited to 3 minutes duration maximum per resident, this will include reports from County, District and Town Councillors also Community Group Representatives.

Proposer: Cllr S Skinner

Seconder: Cllr P Etherington

Resolution Record No: **BTC/75/10/Oct/22**

CARRIED: Unanimous

THAT THE MEETING BE ADJOURNED FOR THE PUBLIC FORUM.

Cllr Lukaniuk stated he had arranged for an additional waste bin to be installed on the footpath adjacent to The Ram. The defective drain cover outside the Great Eastern Hotel had now been repaired and double yellow lines had been requested to be installed on Bury Road.

Cllr Palmer reported he had been working with Samphire Homes to identify and remove an abandoned car. Cllr Palmer had requested that the wall damaged in a collusion in Bury Road be repaired but it had not yet been attended to but he will be following this matter up. He also reported that further abandoned vehicles had been reported in Warren Close. He further reported that work on the skate park at Brandon Remembrance Playing Fields is continuing. Cllr Palmer is continuing to work to resolve the problems experienced by residents requiring blood tests. The only current venues are Mildenhall, Newmarket or Bury St Edmunds. Cllr Palmer is still working with others to resolve the issue of who pays the energy costs for the street lighting in Brandon. This matter is due to go to cabinet at West Suffolk.

Cllr Ridgwell asked Cllr Palmer if it was possible to split the duties of the phlebotomist working at the High Street surgery to resolve the problem.

Cllr Etherington asked Cllr Lukaniuk regarding news on the requested dropped kerb at St Peter's Approach. Cllr Lukaniuk stated there was no current news on the situation.

Cllr Wittam informed Council that there will be a change in the voting system at the May elections where a photo I.D. will be required to be able to vote. He stated that postal votes would use a different I.D. system.

Cllr Whiteman commented that he had had a constructive meeting with police regarding speeding. Cllr Wittam commented regarding the recent incident at Wimbledon Avenue where minor injuries were sustained by onlookers and one arrest being made.

A member of the public representing Brandon Remembrance Playing Fields informed Council that they were experiencing problems with dogs being let off leads and also dog fouling. They are to install signage at all entries and exits to the playing field. Cllr Wittam stated that he will take this issue to district level. Another resident commented regarding the publicised issue that West Suffolk were removing dog waste bins. The Town Clerk stated that this was not happening, they were being replaced by general waste bins which could now be used for dog waste as it was now declassified. A general conversation took place regarding dog fouling issues.

Cllr Lukaniuk stated that a recent football match had been held up as the football pitch had to be cleared by dog fouling before the match could continue.

It was noted that police presence was required at the next meeting to discuss issues regarding electric scooters and other issues.

Another resident stated they were experiencing problems parking at Church End when functions are taking place at the church. They queried what parking arrangements were being made at the new cemetery. It was explained that sufficient parking on site at the new cemetery is being planned and that a drawing giving detail of this feature will be available shortly.

THE CHAIRMAN RECONVENED THE MEETING

Signed.....

9 CORRESPONDENCE

- Marie Curie – Chosen charity consideration – information received.

10 ACCOUNTS To approve the payments for September 2022.

Cllr Ridgwell raised several questions which were answered by the Town Clerk.

Proposer: Cllr S Skinner

Seconder: Cllr P Wittam

Resolution Record No: **BTC/76/10/Oct/22**

CARRIED: By majority vote: 12 for, 1 unable to vote due to having a pecuniary interest.

BRANDON TOWN COUNCIL APPROVES THE PAYMENTS FOR SEPTEMBER 2022.

Invoice Date	Invoice No	Supplier	Expense Type	Nett	VAT	Gross	Payment
06/09/2022	2022/309	Church Institute	Hire of Hall for Council Meet.	£30.00	£0.00	£30.00	BACS
26/09/2022		Mrs J Coleman	Repayment re Christmas Stall	£20.00	£0.00	£20.00	BACS
29/07/2022	1286269334	Trade UK	Gazebo Sides Storage Boxes	£56.66	£11.34	£68.00	Direct Debit
11/08/2022	IN387583	Aurora Ltd	Photocopier - Copies	£1,062.57	£212.51	£1,275.08	Direct Debit
20/08/2022	M057 RL	BT	Phone OSH	£39.72	£7.94	£47.66	Direct Debit
22/08/2022	M033 DZ	BT	Phone OSH	£32.79	£6.56	£39.35	Direct Debit
30/08/2022		Creative Pension Trust	Pensions - August	£546.11	£0.00	£546.11	Direct Debit
26/09/2022		Creative Pension Trust	Pensions - September	£576.77	£0.00	£576.77	Direct Debit
01/09/2022	10107	Cranberry Comms.	Microsoft 365 & Train. Emails	£131.30	£26.26	£157.56	Direct Debit
01/09/2022	A292-0012	E.ON	Electric Pillar 8 Market Hill	£92.90	£4.65	£97.55	Direct Debit
01/09/2022	755A-0005	E.ON	Electric Cemetery Yard	£20.98	£1.05	£22.03	Direct Debit
05/09/2022	6C32-0012	E.ON	Electric OSH	£209.91	£10.50	£220.41	Direct Debit
06/09/2022	5A54-0012	E.ON	Electric Pillar 9 Market Hill	£18.82	£0.94	£19.76	Direct Debit
06/09/2022	3E73-0013	E.ON	Electric New Yard	£111.80	£5.59	£117.39	Direct Debit
06/09/2022	1C56-0011	E.ON	Electric Christmas Tree Pillar	£17.53	£0.88	£18.41	Direct Debit
14/09/2022		Public Works Loan	OSH Loan	6779.46	0.00	6779.46	Direct Debit
18/09/2022	1777929	Everflow Water	Water OSH	£38.04	£0.00	£38.04	Direct Debit
28/09/2022	1178310	West Suffolk Council	Trade Waste	£69.32	£0.00	£69.32	Direct Debit
30/09/2022		Unity Trust Bank	Service Charge	£38.40	£0.00	£38.40	Direct Debit
19/07/2022	SIN2135488	PPL PRS Ltd	Music Licence	£186.71	£37.34	£224.05	BACS
12/08/2022	61830	Budget Computers	Upgrade Computer Memory	£122.00	£0.00	£122.00	BACS
22/08/2022	419277994	Denmans Electrical	Carbon Monoxide Alarms	£39.98	£8.00	£47.98	BACS
09/09/2022	K52634	Ernest Doe & Sons Ltd	Repair to Hedge Trimmer	£32.74	£6.55	£39.29	BACS
09/09/2022		Bunches & Bows	Flowers/Vase re Queen	£45.00	£0.00	£45.00	BACS
16/09/2022		Bunches & Bows	Additional Flowers re Queen	£35.00	£0.00	£35.00	BACS
12/09/2022	892785	J & D Green	Window Cleaning OSH	£20.00	£0.00	£20.00	BACS
23/09/2022	892800	J & D Green	Cleaning Bus Shelters	£50.00	£0.00	£50.00	BACS
23/09/2022		Richard Jackson Ltd	New Cem - Groundwater Rep.	£925.00	£185.00	£1,110.00	BACS
26/09/2022	57772	Chase Timber Products	Yard Gate Post	£12.55	£2.51	£15.06	BACS
26/09/2022	57773	Chase Timber Products	Yard Gate Wheels	£44.50	£8.90	£53.40	BACS
27/09/2022	57823	Chase Timber Products	Yard Gate Hooks	£36.27	£7.25	£43.52	BACS
27/09/2022	SB20223090	PKF Littlejohn LLP	External Audit	£800.00	£160.00	£960.00	BACS
28/09/2022		Susan Annear	Mileage	£40.05	£0.00	£40.05	BACS
29/09/2022		Mrs A Barnes	Reim. Mileage, Halloween	£89.65	£6.00	£95.65	BACS
29/09/2022		Mr G Cock	Reim. MEWP, Road Clos. Zoom	£172.96	£0.00	£172.96	BACS
30/09/2022	20220000949	Finevale Service Station	Fuel	£83.68	£16.73	£100.41	BACS
05/10/2022		HMRC	NICS	£2,171.02	£0.00	£2,171.02	BACS

Signed.....

11 TO RECEIVE INCOME AND EXPENDITURE STATEMENTS AGAINST BUDGET FOR JUNE, JULY AND AUGUST 2022

The Income and Expenditure Statements against Budget for June, July and August 2022 were received.

12 GRANT APPLICATION discussion to consider S137 grants from Royal British Legion and 1st Brandon Scout Group.

A general discussion took place regarding the grant application for the Royal British Legion and it was agreed that this was to be deferred awaiting further advice in the matter.

Cllr Palmer left the meeting.

The Council discussed the application from 1st Brandon Scout Group for funding to allow access for the disabled to their building. The scout leader gave a robust presentation to Councillors and took a number of questions. It was proposed by Cllr Etherington that £4,000.00 be granted. A vote ensued.

Proposer: Cllr P Etherington

Seconder: Cllr J Hughes

Resolution Record No: **BTC/77/10/Oct/22**

CARRIED: By majority vote: 9 for, 3 abstentions.

BRANDON TOWN COUNCIL RESOLVES TO APPROVE THE GRANT APPLICATION FROM 1ST BRANDON SCOUT GROUP FOR £4000.00.

Cllr Palmer returned to the meeting.

13 TO NOTE MINUTES OF EVENTS COMMITTEE MEETING of 23rd August 2022.

The minutes from the last Events Committee Meeting were noted and received.

14 TO NOTE MINUTES OF PLANNING COMMITTEE MEETING of 1st August, 5th September and 3rd October 2022

The minutes from the above Planning Meetings were noted and received.

Cllr Palmer left the meeting.

15 TO DISCUSS, formulate and comment on Planning Application DC/22/1297/FUL – Development Site, Old Library Site, Bury Road, Brandon.

Cllr Brabbs gave an overview of the project. Cllr Etherington noted access to the site being a problem. Cllr Lukaniuk stated that this should have been brought to the Planning Committee. Cllr Moore also noted that the exit is adjacent to a pedestrian crossing and on a bend.

Signed.....

Cllr Wittam stated that the development was acceptable but Brandon Town Council should let Suffolk County Council make a decision on the roadway. Cllr Moore stated that we should object to the siting and nature of the entrance/exit. A vote then ensued to support the application subject to Suffolk Highways approving a safe entrance/exit onto Bury Road.

Proposer: Cllr S Skinner

Seconder: Cllr P Wittam

Resolution Record No: **BTC/78/10/Oct/22**

CARRIED: By majority vote: 8 for, 1 against, 3 abstentions.

BRANDON TOWN COUNCIL SUPPORTS THE APPLICATION SUBJECT TO SUFFOLK HIGHWAYS APPROVING A SAFE ENTRANCE/EXIT ONTO BURY ROAD.

Cllr Skinner proposed that due to the meeting exceeding the two hour limit the remaining items on the agenda be deferred until the November meeting.

Proposer: Cllr S Skinner

Seconder: Cllr P Wittam

Resolution Record No: **BTC/79/10/Oct/22**

CARRIED: Unanimous

The meeting closed at 9.20pm

Signed.....