

## **BRANDON TOWN COUNCIL**

Minutes of the Full Brandon Town Council Meeting  
Held on Monday 13 February 2017

In the Council Chamber, The Old School House, Market Hill, Brandon at 7.00pm.

**Present:** Cllr. P Callaghan, Cllr. P Ridgwell, Cllr. T Simmons, Cllr. N Vant,  
Cllr. V Lukaniuk, Cllr. P MacLoughlin, Cllr. G Hughes, Cllr. P Etherington, Cllr. R Silvester.

**Also present:** Mrs C Mason (Town Clerk), and seven members of the public.

The meeting commenced at 7.00 pm.

**1. APOLOGIES FOR ABSENCE** and approval of reasons tendered.

Cllr. R Burrows, Cllr. D Palmer.

**2. DECLARATIONS OF INTEREST** and additions to Members Register of Interests.

### **3. CLERK'S REPORT**

Questions raised included the offer of rectifying the electrical fault with the Town Clock (5 year contract in place with Smiths of Derby); a request for an electronic copy of the findings of the new archaeology dig on Manor Road; estimates for the maintenance of the trees within the cemetery and the urgency of making a decision before the nesting season; as the need to identify the cables along the grass verges on London Road is the responsibility of the town council, it was deemed appropriate for a contractor to plant the lime trees (to be dealt with as a matter of urgency at the next meeting); compliments or complaints sent to the office should be on the clerk's log (to be part of the main agenda under correspondence).

Agenda item 7 was now heard.

### **7. TO RECEIVE A REPORT FROM RAF LAKENHEATH**

With not a great deal to report, questions were invited. Matters raised included a statement from the MOD stating with the closure of RAF Mildenhall in 2023 and relocation of aircraft to RAF Lakenheath, the site will be operating a twenty-four-hour flying schedule (an explanation was given); aircraft flying earlier than usual (for flight safety reasons).

### **4. PUBLIC FORUM**

Issues raised included a complaint the play equipment near to Glade School was in a very bad state of repair (noted by District Councillors, FHDC to be informed); leaves in car parks; blocked drains particularly in Wellington Close; overall appearance of the town, grubby, shabby, an embarrassment (unfortunately no integrated approach by FHDC/SCC); a suggestion District Councillors are taken to neglected areas; concerns the tree canopy along the footpath in the cemetery could be damaged if major tree surgery is carried out (the planning application has been approved to 'prune back to the original pollarding points'), ruts on the cemetery grass caused by the mower and the possibility the mulch produced, could be the reason behind the moss on the paths.

Signed.....

**5. TO RECEIVE, CONFIRM AND SIGN MINUTES**

Of the Brandon Town Council Meeting of Monday 9 January 2017.  
Resolution Record No. **BTC/82/13/Feb/17**

**CARRIED:**

THAT THE MINUTES OF THE FULL BRANDON TOWN COUNCIL MEETING OF  
MONDAY 9 JANUARY 2017 BE APPROVED.

**6. MATTERS ARISING**

Of the Minutes of the Full Council Meeting of Monday 9 January 2017.

Matters raised included the need to replace the two dead trees in The Orchard (Apple & Orchard Society to be contacted for replacements); unknown cabling under the grass verge on London Road and the need for contractors to plant the lime trees (contractors would be responsible for checking the cables before they commenced the work); litter bin for Manor Road (actioned by VL).

**8. TO RECEIVE REPORTS** from County and District Councillors, Community Group Representatives.

No written reports received. Cllr R Silvester verbally reported Suffolk County Council at their recent budget meeting, agreed to increase the council tax by 2.98%.

**9. ACCOUNTS**

9.1 Resolution Record No. **BTC/83/13/Feb/17**

**CARRIED:**

THAT BRANDON TOWN COUNCIL APPROVES THE PAYMENTS FOR  
JANUARY 2017.

Date	Amount	Supplier	Chq No	Net	Vat
Jan-17	60.23	Lyreco	105147	50.19	10.04
Jan-17	155.82	Finevale Services	105149	129.86	25.96
Jan-17	119.20	ICCM	105150	105.00	14.20 part vat
Jan-17	396.00	Cooleraid	105151	330.00	66.00
Jan-17	19.73	Chase Timber	105152	16.44	3.29
Jan-17	405.13	Fengate Fasteners	105153	337.61	67.52
Jan-17	48.00	Graham Smith	105154	40.00	8.00
Jan-17	30.00	Terry Hawkins	105155	30.00	
Jan-17	34.56	Arco	105156	28.80	5.76
Jan-17	108.87	Tindalls	105157	96.89	11.98
Jan-17	384.60	R H Turner	105158	320.50	64.10
Jan-17	16.50	J & D Green	105159	16.50	

9.2 Resolution Record No. **BTC/84/13/Feb/17**

**CARRIED:**

THAT BRANDON TOWN COUNCIL APPROVES A \$137 DONATION OF SIX  
HUNDRED POUNDS FOR THE BRANDON GUIDES.

Signed.....

Cllr. T Simmons, Cllr. R Silvester declared an interest in this agenda item. The Declarations of Interests Book was duly signed.

9.3 Resolution Record No. **BTC/85/13/Feb/17**

**CARRIED:**

THAT BRANDON TOWN COUNCIL APPROVES A \$137 DONATION OF FOUR HUNDRED POUNDS TO THE BRANDON HERITAGE CENTRE.

Cllr. G Hughes declared an interest in this agenda item. The Declarations of Interests Book was duly signed.

9.4 Resolution Record No. **BTC/86/13/Feb/17**

**CARRIED:**

THAT BRANDON TOWN COUNCIL APPROVES A \$137 DONATION OF FOUR HUNDRED POUNDS TO THE BRANDON & SANTON DOWNHAM NEIGHBOURHOOD WATCH ASSOCIATION.

**10. RESOLUTION** from Cllr. N Vant No. 191.

Brandon Town Council resolves to obtain from our solicitors, the most recent information on the ownership of Gravel Hill, expressed in layman's terms.

Withdrawn until the next meeting.

**11. RESOLUTION** from Cllr. V Lukaniuk No.192.

**CARRIED:**

THAT BRANDON TOWN COUNCIL RESOLVES TO HAVE THE SCRAP METAL REMOVED FROM ITS LOCK UP GARAGE IN THE BURY ROAD.

**12. BRANDON IN BLOOM**

Resolution Record No. **BTC/87/13/Feb/17**

**CARRIED:**

THAT BRANDON TOWN COUNCIL APPROVES A REQUEST FROM BRANDON IN BLOOM TO PLANT TWO TREES ON THE GRASSED AREA ON BURY ROAD.

**13. RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS**

Resolution Record No. **BTC/88/13/Feb/17**

**CARRIED:**

*That pursuant to the Public Bodies (Admission to Meetings) Act 1960, the Public and Press be excluded from the Meeting temporarily due to the confidential nature of the business to be discussed concerning QUOTES: LAND: STAFF: CONTRACT.*

**14. TO RECEIVE, CONFIRM AND SIGN THE CONFIDENTIAL MINUTES**

Of the Full Brandon Town Council Meeting of Monday 9 January 2017.

Resolution Record No. **BTC/89/13/Feb/17**

**CARRIED:**

Signed.....

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THAT THE CONFIDENTIAL MINUTES OF THE FULL BRANDON TOWN COUNCIL  
MEETING OF MONDAY 9 JANUARY 2017 BE APPROVED.

**15. MATTERS ARISING**

Of the Full Brandon Town Council Meeting of Monday 9 January 2017.  
None.

**16. NEW CEMETERY**

**17. TOWN KEEPER'S WORK YARD**

**18. STAFFING MATTERS**

With no further business, the meeting closed at 9.23pm.

Signed.....