



**LOCAL GOVERNMENT ACT 1972**

**NOTICE OF A MEETING OF  
BRANDON TOWN COUNCIL**

YOU ARE HEREBY SUMMONED TO ATTEND THE EVENTS COMMITTEE MEETING OF BRANDON TOWN COUNCIL, WHICH WILL BE HELD IN THE OLD SCHOOL HOUSE BRANDON, MONDAY 27<sup>TH</sup> JANUARY 2025, STARTING AT 11.00 A.M.

MEMBERS OF THE PUBLIC AND REPRESENTATIVES OF THE PRESS CAN ATTEND THE MEETING. THE MEETING CUSTOMARILY INCLUDES A 15-MINUTE OPEN FORUM, WHEN MEMBERS OF THE PUBLIC AND REPRESENTATIVES OF THE PRESS ARE INVITED TO ADDRESS THE COUNCIL.

Tina Cunnell

Clerk

Brandon Town Council

**AGENDA**

1	<b>Apologies for Absence</b> To receive.
2	<b>Declarations of Interest and requests for Dispensations</b> To receive. If a member is not given a dispensation, they must withdraw from the meeting while the item is discussed. (Standing Orders Section 13)
3	<b>Minutes of Previous Meetings</b> To confirm the minutes of the New Cemetery Committee meeting held on 24th October 2024 as a true record and be signed/initialled by the Committee Chairman. Decision required: To agree accuracy of minutes.
4	<b>Public Participation Time</b> The meeting will be adjourned for a period of 15 minutes to allow Members of the Public to speak. Note that only items on this Agenda are to be discussed

	– for any other item/ subject please contact the Clerk in writing for submission at a future meeting.
5	<b>Christmas Fair Update</b> <ul style="list-style-type: none"> <li>• Update on Christmas Fair 2024</li> <li>• Set date for Christmas Fair 2025</li> </ul>
6	<b>VE Day</b> Plan VE Day celebration
7	<b>Future Events</b> Discuss other possible events:- <ul style="list-style-type: none"> <li>• Light Up The Town – 25<sup>th</sup> February 2025</li> <li>• Summer Holiday Activities</li> <li>• Apple Blossom Day</li> <li>• Shoestring Theatre</li> </ul>
8	<b>Clerks Update</b> To receive any information received since publication of agenda.

## BRANDON TOWN COUNCIL

Minutes of the Events Committee Meeting  
held on Thursday 24<sup>th</sup> October 2024 in the Council Chamber, Old School House,  
Market Hill, Brandon at 11.30am

**Present:** Mrs S Annear, Mrs A Barnes, Mrs J Blanchard, Mr J Maxim, Mrs J Prior, Cllr J Savage,  
Cllr C Watts

Due to the Chair being absent, it was proposed and agreed by all that, Cllr Savage chair the meeting.

- 1 **APOLOGIES** for absence and approval of reasons tendered.  
Cllr L Challiss, Cllr J Hughes – apologies accepted.
- 2 **DECLARATION OF INTEREST** and additions to Members Register of Interest.  
Mrs A Barnes and Mrs J Prior – Employees.
- 3 **TO RECEIVE, CONFIRM AND SIGN MINUTES** of Events Committee Meeting of 9<sup>th</sup> September 2024.  
Resolution Record No: **BTCE/98/24/Oct/24**  
Agreed and signed by Chairman.

THE EVENTS COMMITTEE RESOLVES THAT THE MINUTES OF THE  
EVENTS COMMITTEE MEETING OF MONDAY 9<sup>TH</sup> SEPTEMBER 2024 BE APPROVED.

#### 4 **PUBLIC PARTICIPATION**

None.

#### 5 **CHRISTMAS FAIR 2024** – planning.

There was an update on where we are so far. There was then a discussion on the following items:-

- Crafting activities (Brandon Creative Forum) and music to entertain the people queuing for Santa.
- Arranging a visit from the residents of the Day Care Centre and Nursing Home to see the Grotto.
- Making laminated numbers for in Santa Queue to advise how many children visited Santa.
- Possible SEN session depending on how many gifts are available.
- How Santa will arrive the Christmas Fair.
- Four confirmed elves.
- Ask the Library if they would like to provide a storyteller.
- Suggestion to invite a local radio station
- Who would turn on the Christmas Lights
- Purchase of new gazebos due to two current ones being damaged

Signed.....

**6 CORRESPONDENCE**

None.

**7 ANY OTHER BUSINESS – AT THE DISCRETION OF THE CHAIRMAN**

A short discussion about VE Day celebrations.

The meeting closed at 12.55pm

Signed.....